

Update

The Society of Otorhinolaryngology
and Head-Neck Nurses, Inc.

Volume 35 | Number 4 | September 2013

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Dear SOHN Colleagues,

Last year at this time I wrote an article on leadership. I would like to again share some thoughts on leadership, but with a different focus. I just received the Summer 2013 National Education Committee Update and it made me pause to realize that it is not just the elected leadership that makes SOHN so successful and dynamic. It is all of our members!

This spring we had three educational opportunities at the national level with presentations given by our members who are willing to share their expertise and knowledge with other members of our organization. The Spring Seminar Series was held in April in Orlando, Florida. The attendance was not as large as it has been in the past, but the evaluations of the presentations were excellent. The members gave glowing reviews about the meeting and the educational content. Also in late April, the 27th Annual Pediatric ORL Nurses Spring Meeting was held in Arlington, Virginia, in conjunction with the American Society of Pediatric Otolaryngology (ASPO). Forty nurses attended and again the evaluation scores were high. The traveling Comprehensive ORL and Head-Neck Nursing Course was held in March in Chapel Hill, North Carolina. The participants rated the program and faculty with high scores. Thank you to all our special members who are willing to lead and assist our membership to expand their foundation of knowledge, and thank you to our Director of Education, who works tirelessly to provide our educational programs.

Our chapter members are providing leadership at the local level. Chapter members have planned 18 educational programs during 2013 to date. Nine programs were offered throughout the spring and into early summer. Our Chapters keep growing, increasing in number and providing local opportunities for learning.

Another leadership group consists of all the SOHN nurses who present at Congress, who submit posters with new or tested specialty knowledge, who lead the Special Interest Groups and who mentor new members or first timers at Congress. We also have many members who are running for office and will serve as our future elected leaders. Thank you for being willing to share your time and talent.

We have a new website; one that is user-friendly and informative. Thank you to our social media coordinator for the knowledge and expertise in computer technology and work on this new website. Thank you to all our nurses who have served on taskforces and have shared their specialty knowledge to develop consensus statements or guidelines with AAO-HNSF.

Continued page 2

Update is a publication of the Society of Otorhinolaryngology and Head-Neck Nurses, Inc.

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Thank you also to all the Committee Chairpersons who help develop and carry knowledge forward.

The list goes on and on. Members have come forward to write articles and contribute material to keep our *Journal* as a special resource. The example of leadership is not just those in elected offices, but all across our organization. You, serving as leaders, make SOHN great!

Mary B. Huntoon MSN RN CORLN

SOHN & ENT-NF President

The Top Ten Things to See/Do in Vancouver

With the 37th SOHN Annual Congress and Nursing Symposium fast approaching, all eyes are set on Vancouver, British Columbia, with its beauty, charm, nightlife and, of course, abundance of edible delights. But even after the SOHN Congress is over, Vancouver will still be hailed as a destination of a lifetime. Whether you're visiting the city of Vancouver, Vancouver Island, or Whistler Village, there's something for every type of traveler. Here is our staff's pick for the best things to do while in Vancouver—for the food-lover, the adventure-seeker, the shopper, and those who just want to relax.

Museum of Anthropology

The Museum of Anthropology (www.moa.ubc.ca) sits upon the campus of the University of British Columbia. Dating to 1949, the museum includes more than 570,000 ethnographic and archaeological artifacts, including everything from European ceramics to First Nation's artwork. The museum offers free tours and panoramic views of the nearby mountains.

Stanley Park

Situated upon 100 acres of land, Stanley Park (www.vancouver.ca) dominates Vancouver's West End. The park features four restaurants, two beaches and 16 miles of forested and waterfront hiking trails, as well as a Shakespearean and community garden. During summer, the park offers dance lessons in the Ceperley Meadow and outdoor theater at the Malkin Bowl.

Granville Island

Granville Island (www.granvilleisland.com) lies in the midst of Vancouver's False Creek. Stroll through the lively market, browse boutiques or picnic on Granville Island, one of the most popular spots in Vancouver. Beyond the market, there are enough boutiques, restaurants and little galleries to make winding through the picturesque lanes worthwhile. This is the place to pick up delicious goods like fine charcuterie or wine-soaked cherries. If all that strolling and winding has left you in need of organic Fairtrade coffee, you can find it in friendly little Agro Café at 1363 Railspur Avenue.

Dr. Sun Yat-Sen Classical Chinese Garden

In downtown Vancouver's Chinatown, the Dr. Sun Yat-Sen Classical Chinese Garden (www.vancouverchinesegarden.com) patterns itself after Ming Dynasty gardens. Landscaping elements include limestone rocks, mystical plants, bridges and covered walkways. The garden also features wildlife, including ducks, turtles and fish-filled ponds. During summer months, the garden offers free outdoor concerts.

Grouse Mountain

Grouse Mountain (www.grousemountain.com) is just six miles from Stanley Park. Summer activities include hiking the nearly two-mile Grouse Grind trail or visiting the five-acre endangered-wildlife preserve, home to grizzly bears and a gray wolf. Locally known as 'Mother Nature's Stairmaster', the Grouse Mountain Grind path is built largely of big wooden steps. The track takes you 850m up the mountain and is a difficult and strenuous climb – but can be thrilling if you're into heart attack defying hikes. A hundred thousand people try it every year, making Grouse the most hiked mountain in world. There's an easier way to get up too, the Skyride: a giant airborne gondola that departs every 15 minutes.

Vancouver Aquarium Marine Science Centre

Situated inside Stanley Park, the Vancouver Aquarium Marine Science Centre (www.vanaqua.org) includes more than 70,000 animals, including dolphins, seals, frogs, sharks and beluga whales. Exhibits model such settings as rain forests and coral reefs. The aquarium also offers an animal-themed 4D Experience Theater, complete with visual and sensory effects.

Vancouver Art Gallery

The Vancouver Art Gallery (www.vanartgallery.bc.ca) sits in the heart of downtown Vancouver. The gallery, which dates to 1931, features more than 10,000 permanent works of art, including watercolors and photography. In particular, the gallery highlights work by British Columbia-based artists, including Emily Carr and Stan Douglas.

Vancouver Lookout

Nestled in the heart of downtown, Vancouver Lookout (www.vancouverlookout.com) sits atop the 28-story Harbour Centre building. The enclosed viewing platform offers 360-degree views of the city and the surrounding region. Vancouver Lookout provides guided tours and exhibits chronicling the history of the city.

Gastown

The once-seedy neighbourhood – named after 'Gassy' Jack Deighton, the British seaman who opened the first saloon here – has undergone a retail renaissance, with an array of pretty, independent boutiques now peddling a mix of clothing and decor by local and international design.

Break for Traditional Afternoon Tea

It's a former British colony, and tea runs in the blood of the locals. Rest your weary legs at the Sutton Place Hotel, where you can choose between an English and a Japanese service. Or wash down éclairs with a glass of bubbly at Bacchus. It's the perfect place to let the afternoon drift seamlessly into cocktail hour.

— *USA Today*

EAR, NOSE & THROAT NURSING FOUNDATION

The Ear, Nose and Throat Nursing Foundation (ENT-NF), founded in 1997, to enhance the care of the ear, nose and throat patient, by advancing the art and science of nursing through education and research funded by donations from individuals, corporations and health care providers. Donations will be used for educational programs designed to enhance care delivery and prevention of disease to the otolaryngology population; support research initiatives to improve the health of patients with ear, nose and throat disorders; and to provide educational programs to increase the knowledge of health care professionals interested in ear, nose and throat nursing care.

___ Yes, I would like to help ENT-NF enhance the care of the ear, nose and throat patient. Enclosed is my gift for

\$ _____

Please make checks payable to ENT-NF or donate online – [Click to Donate](#)

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ENT-NF

207 Downing Street

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Telephone (386) 428-1695

Society of Otorhinolaryngology & Head-Neck Nurses 37th Annual Congress

Westin Bayshore Hotel
September 27 - October 1, 2013
Vancouver, British Columbia

Register Now

- Poster Displays
- Comprehensive ORL – Head and Neck Nursing Course
- ORL Nursing Pharmacology Course
- More Than 55 Educational Offerings
- Exhibits

Join us for

- President's Reception
- ENT-NF Annual Benefit
- Annual Business Meeting
- Ear, Nose and Toes Morning Walk

Congress 2013 Highlights

Keynote Address

Saturday, September 28 • 2:00 p.m.



Leadership in Nursing: It's Time for a Crucial Conversation

Barbara Trehearne, PhD, RN

Dr. Trehearne is Vice President of Clinical Excellence, Quality, and Nursing Practice and currently interim Vice President for Primary Care for Group Health Cooperative in Seattle, Washington. She is responsible for supporting clinical excellence and quality throughout the care delivery system, providing leadership for the development and support of nursing professionals at Group Health, and for Infection Control and Employee Health.

An active participant in local, regional and national nursing issues, Dr. Trehearne has long advocated for the continued development of nursing leaders. Through her membership in the Northwest Organization of Nurse Executives, she founded and developed with other colleagues the Northwest Nursing Leadership Institute to prepare future leaders in nursing. She also coordinates an off campus baccalaureate completion program for Group Health RNs and lectures in undergraduate and graduate programs in the Seattle area. She has been instrumental in the development and design of multiple educational programs for nurses. She teaches extensively in the area of leadership, clinical delegation, scope of practice and professional nursing practice. Her doctoral dissertation examined the role of the nurse executive and perceptions others have about the role.

Invited Guest Speakers

Featured Session

Monday, September 30 • 10:45 a.m.



The Affordable Health Care Act (ACA) 2013

Eileen Cody, BSN, RN, State Representative - Washington

The SOHN Government Relations Committee presents an open session, "The Affordable Health Care Act (ACA) 2013". The Honorable Eileen Cody, State Representative-Washington will discuss the latest progress of the ACA. Eileen Cody is currently serving as the chair of the House Health and Wellness Committee and has focused much of her efforts on health care policy, particularly prescription drug reform. Eileen Cody is a registered nurse who specializes in rehabilitation nursing.

Closing Session

Tuesday, October 1 • 1:45 p.m.



What Determines Our Health — From Genetics to Social Justice

Helene J. Krouse, PhD, ANP-BC, CORLN, FAAN

This session will examine various determinants of health such as social, physical, biological/ genetic and health policy that impact individuals, families and communities.

Dr. Helene Krouse is a Professor at Wayne State University, College of Nursing in Detroit, Michigan. She is nationally certified as an Adult Nurse Practitioner (ANP-BC; NP-C) and Otorhinolaryngology Head and Neck Nurse (CORLN). Dr. Krouse has investigated influences on

respiratory health and quality of life for over 20 years. Her research has predominantly focused on biological, environmental, and social determinants on respiratory health. She has conducted novel research on inflammatory biomarkers in asthma and allergy related to sleep and functionality. Her research focus also extends to determining the effects of exposure to environmental pollutants and toxins on health risk, lung function, and symptom management in children and adults.

Dr. Krouse has published extensively in the area of asthma and allergic disease as well as served on several multidisciplinary panels. She has published over 70 articles and book chapters in the

fields of nursing, medicine, and psychology. Dr. Krouse is a fellow in the American Academy of Nursing and national past president of the Society of Otorhinolaryngology and Head-Neck Nurses. She has served on the editorial board of ORL-Head and Neck Nursing and was the first nurse appointed to the editorial board of Otolaryngology-Head and Neck Surgery, the official journal of the Academy. She was named a "Journal Star Reviewer" for Otolaryngology-Head and Neck Surgery in 2010 and again in 2012. Dr. Krouse has mentored numerous graduate nursing students on research projects, masters' theses, and doctoral dissertations throughout her career.

Noteworthy Courses and Events

Opening Ceremony

Saturday, September 28 • 1:15 p.m.

Plan to attend the Opening Ceremony and show your support to friends and colleagues and celebrate the accomplishments of the Society, the activities of our countless volunteers and the achievements of our members. SOHN President, Mary Huntoon will preside over this exciting event!

ORL Nursing Pharmacology Course

Friday, September 27

8:00 a.m. – 4:30 p.m.

(ticketed course – additional fee)

Topics include:

- Asthma Management- A Stepwise Approach
- My Patient's on Anticoagulants, So Now What?
- Pharmacologic Management of Otitis Externa and the Draining Tympanostomy Tube
- Help ... My Bones are Breaking
- Help ... It's My Sinuses: Overview of Pharmacologic Treatment of Sinusitis
- Antibiotic Prescribing in ENT Conditions
- Pain in the Neck?

Comprehensive ORL and Head-Neck Nursing Course

Friday, September 27

8:00 a.m. – 3:15 p.m.

Course continues on

Saturday, September 28

8:00 a.m. – noon

(ticketed course – additional fee)

The overall purpose of this course is to provide the ORL nurse with an overview of common ear, nose and throat problems/ disorders and their management. The material has been divided into sections to include on Friday: Otology; Pediatric Otolaryngology; and Disorders of the Nose, Sinuses and Oral Cavity. On Saturday: Head and Neck Disorders; and Treatment Modalities for Head and Neck Cancer sections. Each of the anatomical sections will review the normal anatomy, common disorders, etiology, symptoms, diagnostic evaluation and management. The course is ideal for the nurse who is new in the otolaryngology specialty or for the seasoned ORL nurse seeking a good review.

ENT-NF Lectureships

The Ear, Nose and Throat Nursing Foundation is pleased to present and underwrite the following sessions this year:

Cynthia Mabry Otolaryngic Allergy Lectureship

Note: New Date and Time

Monday, September 30

1:15-2:15 p.m.

Innovations in Sinus Surgery:

The Role of Balloon Sinuplasty

Michael S. Benninger MD

Kalynn Quinn Hensley Head-Neck/Laryngology Lectureship

Monday, September 30

2:30-3:30 p.m.

Care of Tracheotomy and

Laryngectomy Patients: Increased Quality of Life

Penelope Stevens Fisher

MS RN CORLN

Lois Moore-Rogers Pediatric Otolaryngology Lectureship

Sunday, September 29

9:00 -10:00 a.m.

Health Literacy in Pediatric Health Care

Laurie Newton DNP RN APNP

2013 SOHN CALENDAR

Events/Deadlines

September

27-October 1

SOHN 37th Annual SOHN Congress – Vancouver, British Columbia, Canada

October

5–19 CORLN Examination Testing Period

15 Call for Abstracts 2013 Congress & Spring Seminar Series

November

1 Midwinter Board Meeting
Guest Attendee Application Deadline

1 Nurse in Washington Internship Application Deadline

15 Lois Moore-Rogers Lectureship Deadline

30 Research Forum Abstracts Deadline

December

15 Nominations for Outstanding Service Award Deadline

15 Nominations for Friend of SOHN Award Deadline

SENTAC 2013 will be held in Long Beach CA, Dec 5-8.

The Call for Papers for SENTAC 2013 is now available on the SENTAC web site: www.sentac.org

Noteworthy Courses and Events continued

Getting to Know You in Vancouver (An Insider's Secrets to Congress 2013)

Saturday, September 28
8:00 – 8:45 a.m.

Each year a number of attendees come to SOHN's Congress for the first time. If you are a first-timer, choose to attend the First-Timer's Attendee Orientation. First-Timers will be greeted by SOHN's National Congress Planning Committee and many volunteers who have "been there and done that". In addition to meeting other first-time attendees, you will hear insider's secrets to help you get the most out of Congress 2013.

ENT-NF Annual Benefit

Saturday, September 28 – Monday, September 30. Awarding of prizes: Monday at 12:45 p.m.

The very entertaining and outrageous ENT-NF Annual Benefit offers unique gifts and prizes that have been generously donated. By participating in the event you can win great items while promoting the work of the Foundation. Benefits: Priceless.

Meet and Greet Wine and Cheese Reception

Sunday, September 29
5:30 – 7:00 pm

Join friends old and new and relax after a busy day at Congress 2013. Stroll leisurely through the poster presentations and learn new techniques or practices. Meet the Candidates and hear their positions. Greet the Board of Directors and let them inspire you to be involved. Mingle with the local chapter members and view their displays. Participate in the ENT-NF Benefit. Enjoy a taste of Vancouver artisanal cheeses, specialty breads and fresh fruit. Cash bar. A perfect way to end your day!

Stepping Forward for the Foundation

Sunday, September 29
7:00 – 8:00 a.m.
(ticketed event – \$35)

Rise and shine and walk for the ENT-NF (SOHN's Foundation)! Join our walk leader, Anne Bigelow, on another one of her exciting and adventuresome journeys. This year's course takes you to one of the most famous parks in the world - Stanley Park. Ideally situated on a peninsula at the northwestern edge of downtown Vancouver (adjacent to the Westin Bayshore), Stanley Park is one of the city's main tourist attractions. Photo opportunities abound along the trail and include Coal Harbor, Brockton Point Lighthouse built in 1914, Canada's largest aquarium, the totem pole display and Lumberman's Arch. In addition: Invite colleagues, family and friends to sponsor your walk in the park. Chapter members join the Chapter Challenge and walk for the Foundation. All donations will benefit ENT-NF Scholarships, Lectureships, ORL Education and Research.

Each participant will receive a limited edition 2013 Foundation T-shirt.

Grand Opening of SOHN Exhibit Hall

Sunday, September 29 • 10:00 a.m.
Hours: Sunday 10:00 a.m. – 4:30 p.m.
Monday 8:00 a.m. – 4:00 p.m.

Don't miss the ribbon-cutting event that marks the official opening of the Exhibit Hall. Refreshments will be served as you view displays reflecting the state of the art in technology, products and services. With cutting edge products and services showcased throughout the exhibit hall, this is truly a highlight of the annual meeting. You're guaranteed a solid return on investment for the time you spend with company representatives and

you'll walk away with new ideas to improve your practice. Attendees who complete their Exhibit Viewing Card will have a chance to win a free 2014 Congress Registration!

CORLN Luncheon

*Sunday, September 29
11:30 a.m. – 12:45 p.m.
(ticketed event – \$35)*

Sponsored by the National Certifying Board for Otorhinolaryngology and Head-Neck Nurses (NCBOHN)

We are proud of our CORLNs! It's time to gather again and meet informally with CORLNs from around the country while enjoying a special luncheon designed expressly for our certified nurses. Please bring two test questions to add to our test item bank.

SOHN President's Reception ~ An Evening at the Vancouver Lookout

*Saturday, September 28
6:30 – 8:30 p.m.
(ticketed event – \$69)*

Your Vancouver sightseeing experience starts at the Vancouver Lookout! Where else can you enjoy a 360° aerial view of Vancouver, "the most beautiful city in the world"? Your adventure begins with a 40

second glass elevator ride, whisking you 553.16 ft (168.60 m) skyward to a panoramic observation deck. Enjoy intimate views of cosmopolitan Vancouver, historic Gastown and bustling Coal Harbour. Look beyond for enchanting views of stunning natural landscapes including world famous Stanley Park, the Pacific Ocean, the majestic North Shore Mountains and the Olympic Peninsula Mountains.

Ticket price includes: Admission to the Lookout, Hors d'oeuvres and specialty platters, one drink ticket, round trip transportation, cash bar, great networking with your colleagues and a priceless view!

Society of Otorhinolaryngology and Head-Neck Nurses Business Meeting

*Monday, September 30
3:45 – 5:00 p.m.*

Join the SOHN Officers and Board Members for the Annual Business Meeting. Elect new officers and learn what is happening in your association. All registrants are welcome to attend.

A Warm Welcome to New SOHN Members

Shelley B. Alsop <i>Wilmington, MA</i>	Carolyn R. Kuschel <i>Gregory, MI</i>
Ruth A. Bidwell <i>Tualatin, OR</i>	Andria A. L. Ledoux <i>Cambridge, MA</i>
Deborah J. Bryan <i>Eureka, CA</i>	Anna N. Linn <i>Duluth, MN</i>
Alma M. Canaria <i>Silver Spring, MD</i>	Raquel Maluf-Contreras <i>Miami, FL</i>
Renee L. Crowder <i>Lakewood, CO</i>	Nancy L. McCartney <i>Portland, OR</i>
Sarah B. Duncan <i>Bemidji, MN</i>	Amy G. Meadors <i>Richmond, VA</i>
Ashley H. Flattery <i>Urbandale, IA</i>	Tara L. Miller <i>Corona, CA</i>
Anne T. Fletcher <i>Decatur, AL</i>	Krista L. Osantowski <i>Columbus, NE</i>
Debra B. Fowler <i>Raleigh, NC</i>	Shanna Pagliuca <i>North Reading, MA</i>
Jane Gallagher <i>Dedham, MA</i>	Christina Pak <i>Seattle, WA</i>
Linda Gandy <i>Waterdown, ON Canada</i>	Cornelia Peterson <i>Duluth, MN</i>
Valerie A. Gass <i>Burlington, MA</i>	Elizabeth A. Pitkin <i>Cary, NC</i>
Amanda Gdovicak <i>Charleston, SC</i>	Kimberly C. Rohrer <i>Lewisberg, PA</i>
Christel B. Gordon <i>Fayetteville, GA</i>	Laura R. Root <i>Baltimore, MD</i>
Kelly S. Hartley <i>Cave Creek, AZ</i>	Elizabeth E. Schaeg <i>St. Charles, MO</i>
Tami M. Heintzelman <i>New Columbia, PA</i>	Melissa Shrewsbury <i>Princeton, WV</i>
Veronica M. Higgins <i>New York, NY</i>	Margaret L. White <i>Waynesville, MO</i>
Julie Nicole Johnson <i>Fargo, ND</i>	Joan P. Wilson <i>Duluth, GA</i>
Theresa Johnson <i>Tewksbury, MA</i>	Nancy Wohlberg <i>Brooklyn, NY</i>
Cari Julian <i>Aurora, CO</i>	

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OPEN



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- Hats
- Bags
- Coffee Mugs
- and much more!

www.cafepress.com/sohnstore

Society of Otorhinolaryngology and Head-Neck Nurses

2013 Annual Reports

President

Mary B. Huntoon MSN RN CORLN

Major Activities:

- Attended "The Future of ORL Nursing: Capitalizing on Collaboration", SOHN's 36th Annual Congress and Nursing Symposium in Washington, DC, September 7-11, 2012
- Attended 2013 Annual Congress Planning meeting in Philadelphia, PA, November 9-10, 2012
- Attended the Nursing Organizations Alliance Fall Summit in Nashville, TN, November 15-17, 2013
- Chaired the SOHN Mid-Winter Board of Director's meeting in Chicago, IL, January 25-26, 2013
- Chaired the Ear, Nose and Throat Nursing Foundation Mid-Winter Board of Director's meeting in Chicago, IL, January 26, 2013
- Wrote an editorial for the winter issue of ORL-Head and Neck Nursing Journal, January 2013
- Authored President's Message for 2013 Update publications
- Completed annual membership card message
- Prepared message for ORL Nurse's Day, May 9, 2013
- Wrote the annual ENT-NF Campaign letter
- Regularly communicated with Headquarters
- Communicated with Committee Chairmen as needed
- Wrote personal notes to ENT-NF donors
- Reviewed ENT-NF grant applications
- Reviewed Scholarship and Awards applications
- Will attend "Majestic Vancouver: Advancing ORL Nursing", SOHN's 37th Annual Meeting and Nursing Symposium in Vancouver, BC, Canada, September 27- October 1, 2013
- Will conduct the SOHN and ENT-NF Board of Director's Meeting and a SOHN Business Meeting while at Congress
- SOHN Education Committee and Nursing Practice and Research member, ongoing
- ORL-Head and Neck Nursing Journal Editorial Board member, ongoing

Vice President

Deena B. Hollingsworth MSN FNP-BC CORLN

Major Activities:

- Attended SOHN Midwinter Board Meeting, Chicago, IL January 2013
- Coordinator for Comprehensive ORL Nursing Course. Coordinating course update and booklet revision. Presented sections at the Spring meeting 2013 and Annual Congress, 2012

- Presenter/coordinator Comprehensive ORL Nursing Course, Chapel Hill, NC, March 2013
- Served as facilitator for the Advanced Practice Special Interest group
- Attended the SOHN Annual Board Meeting Washington, DC September 6, 2012
- Attended SOHN 36th Anniversary Congress and Nursing Symposium, Washington, DC September 7-11, 2012
- Drafted conflict of interest statement and policy
- Drafted bylaws change for presentation to membership at annual meeting in Vancouver
- Revising SOHN policy manual
- Assumed office of Vice President, January 2013
- Participating on the AAO guideline committee for Tinnitus

President-Elect

Maggie Chesnutt MSN FNP BC CORLN

Major Activities:

- Attended the 36th SOHN Annual Congress and Nursing Symposium in Washington DC, September 7-11, 2012
- Recorded, submitted and reviewed revisions of the minutes at the Annual Board of Directors Meeting, the Annual ENT-NF Meeting, and the Business Meeting in Washington, DC, September, 2012
- Attended the SOHN Mid-Winter Board Meeting and assisted and mentored incoming Secretary in Chicago, IL, January 25-26, 2013
- Nurse Planner for the Atlanta Regional Chapter's spring seminar, "Future Directions in ORL Nursing," Emory Midtown, Atlanta, GA June 1, 2013
- Reviewed applications for the Guest Board Attendee program
- Participated in conference calls regarding SOHN and ENT-NF business
- Participated in two Journal Club meetings with the Atlanta Regional Chapter
- Served as a liaison to Communications including Social Media, Update and the Journal
- Consult with the President throughout term of office to provide for continuity and smooth transition of leadership
- Learn the role of the President - ongoing
- Will attend SOHN's 37th Annual Congress and Nursing Symposium, "Advancing ORL Nursing", in Vancouver, British Columbia, September 27 - October 1, 2013

- Will attend the Education Planning meeting in October/November 2013
- Will attend the Nursing Organizations Alliance Summit (NOA) November 21-23, 2013

Secretary

Jo Ferrero RN CORLN

Major Activities:

- Attended Mid-winter Board Meeting in new role as Secretary – January 2013
- Attended 2012 Annual Congress in Washington, DC
- Congress Co-Chair 2012, National Congress Education Planning Committee
- Chair, National Congress Education Planning Meeting – November, 2013
- Contacted and confirmed Speakers for Annual Congress 2013
- Board liaison to Government Relations Committee
- Will attend Annual Board Meeting – September 2013

Treasurer/Bylaws

Sharon Jamison BSN RN CORLN

Major Activities:

- Attended the Society of Otorhinolaryngology and Head-Neck Nurses, Inc. 36th Annual Congress and Nursing Symposium in Washington, D.C., September 7-11, 2012
 - Served as SOHN Treasurer
 - Attended Annual SOHN Board Meeting
 - Presented SOHN financial status to the membership at the SOHN Business Meeting
 - VIP member
 - Provided podium presentation: *Anaplastology: Changing Appearances/ Changing Lives*
 - Served as NCBOHN Vice-President
 - Hosted NCBOHN CORLN Luncheon
 - Presented NCBOHN status at the SOHN Business Meeting
- Attended the SOHN Midwinter Board Meeting in Chicago, IL, January 25-26, 2013
 - Served as SOHN Treasurer
 - Served as Treasurer of ENT-NF
 - Reviewed SOHN Bylaws
 - Made revisions to bylaws section: Standing Committees to enable transfer of information to policy and
 - Prepared bylaws changes for presentation to the Board
 - Sent revision recommendations to Task Force members
 - Submitted proposed revision recommendations for inclusion in SOHN *Update* for Membership review

- Preparation of revision recommendations to present to Membership at Annual Business Meeting
- Submitted article to the SOHN journal, ORL Head and Neck Nursing *Anaplastology: Changing Appearances/ Changing Lives*

Board of Director

Cheryl Brandt MSN RN ACNS-BC CORLN

Major Activities:

- Liaison to National Education Committee Chairperson, Lorie Sparacino
- President Cleveland Chapter SOHN
- Nurse Planner for Cleveland Chapter SOHN meetings (3 CE programs in 2013)
- ORL Head and Neck Cancer Screening — October 20, 2012
- Mentor new 2013 Pharmacology program coordinator for Congress
- Prepare two podium presentations for 2013 Congress

Board of Director/ Special Interest Groups

Coordinator

Tara DiFabio MSN RN CORLN

Major Activities:

- Attended the Society of Otorhinolaryngology and Head-Neck Nurses 36th Anniversary Congress and Nursing Symposium, September 7-11, 2012 in Washington, DC
 - Served as SIG leader for Head and Neck SIG
- Attended The American Head and Neck Society's 8th International Conference on Head and Neck Cancer, July 21-25, 2012 in Toronto, Canada
- Attended Midwinter Board Meeting January 25-26, 2013 in Chicago, IL
 - Nominated to be New Board Member Mentor for Jennifer Spellman
 - Current member of Membership Enhancement Committee – WOW Task force member
 - Current SIG Coordinator
- Lectured as Faculty for SOHN Comprehensive ORL Course at UNC/Chapel Hill, NC with Deena Hollingsworth, March 29, 2013
- Communicated with SIG Leaders
- Communicated with WOW Task Force Leader
- Communicated with Nominating Committee Chair

Educational Activities:

- Maintain Adjunct Clinical Faculty position at Thomas Jefferson University
- Lecture to Oncology Nursing Staff semi-annually
- Presentation to Youth Leadership students on ORL Nursing and Head and Neck Cancer June 2013
- Mentoring a nursing student for Summer 2013

Future Activities:

- Attending the 37th Anniversary SOHN Congress and Nursing Symposium September 27-October 1, 2013 in Vancouver, BC, Canada
 - Serving as SIG Facilitator
 - Serving as Head and Neck SIG Leader
 - Attending the Board of Directors Meeting
 - Attending the SOHN Business Meeting

Board of Director

Mary Ellen Diotalevi RN CORLN

Major Activities:

- Attended Midwinter Board Meeting Chicago, IL January 25-26, 2013
- Office-Based Special Interest Group Leader
- VIP member
- May 2013 Contacted by Nurse Educator at Yale New Haven Hospital requested my assistance to develop a review course for the staff nurses on the ENT/Oncology unit for ORL certification exam. Information provided to her: membership pamphlets for SOHN CORE CURRICULUM and ENT SECRETS

Membership strongly encouraged, discussed the educational programs, E-News, networking, future Webinars, etc.

Nurses are not reimbursed for organizational memberships, however, they are reimbursed for certification examination. I am recommending a discount membership fee to the nurses after they become certified.

- Contacted Deb Osborn Executive Coordinator for CT ENT Physicians
- Currently drafting a letter to physicians regarding advantages of SOHN membership for their nurse or nurse practitioner
- Contacted Ashley Larson- Membership Enhancement Committee
- Future Meeting with Audigy- Group Marketing Director
They help private practice audiologists 'excel in their businesses'

Board of Director/ Chapter Coordinator

Ramute Kemeza BSN RN

Major Activities:

- Attended SOHN Annual Board of Directors meeting September 6, 2012 Washington, DC
- Attended SOHN 36th Annual Congress and Nursing Symposium Washington, DC September 7-11, 2012
- Chaired Chapter President Luncheon Business Meeting
- Served as VIP Moderator and Coordinator at SOHN Congress
- Attended SOHN Membership Enhancement Committee
- Attended GRC Luncheon SOHN Congress

- Attended SOHN Business Meeting
- Member National Education Committee
- Active member of SOHN Chicago Chapter, attending all quarterly meetings:
November 2012/February 2013/ May 2013/ August 2013
- Chairperson SOHN Chicago Chapter fundraiser Community Day Event, raising \$1500 for chapter
- Attended SOHN Mid-Winter Board of Directors Meeting Chicago, IL. January 2013.
- Attended Wisconsin Chapter Educational Day March 2013
- Submitted a letter of intent and position statement as candidate for the office of Treasurer of SOHN
- Will attend SOHN Annual Board Of Directors Meeting September 27, 2013 in Vancouver, British Columbia, Canada
- Will attend SOHN 37th Annual Congress and Nursing Symposium September 27- October 1, 2013 in Vancouver
- Will serve as VIP Coordinator and Moderator at SOHN 37th Annual Congress and Nursing Symposium

Board of Director

Jennifer M. Spellman MSN CRNP CORLN

Major Activities:

- Attended SOHN Annual Congress and Nursing Symposium, September 7-11, 2012, Washington, DC
- Attended SOHN Midwinter Board Meeting, January 25-26, Chicago, IL
- Selected to be Board Liaison for Nominating Committee
- Attended local Southeastern Pennsylvania Chapter SOHN meetings
- Will attend SOHN Congress and Nursing Symposium, September 27-October 1, 2013, Vancouver, BC
- Will attend Board of Directors Meeting, September 27, 2013, Vancouver, BC
- Will attend SOHN Business Meeting, September 30, 2013, Vancouver, BC

Executive Director

Sandra L. Schwartz MS RN CORLN

Major Activities:

- Coordinated the arrangements for the Spring Seminar Series held April 2013 in Orlando, FL and the 27th ORL Pediatric Meeting held April 2013 in Crystal City, VA. The spring meetings were successful and the evaluations were excellent. Thank you to Chris Prout (Pediatric Day Chair), Lorie Sparacino (Adult Day Chair), Deena Hollingsworth (Comprehensive ORL Course) and Lorie Sparacino (Education Director) for an outstanding program!
- Wrote and submitted multiple grants to corporations for congress funding. Developed a marketing plan

and companion advertisements and information for recruiting corporations to SOHN's Congress Exhibition Area. Recruited new exhibitors for the 37th Annual Congress.

- Served as Editor of the Update and the Pre-Convention Update. Responsible for editing and writing copy for each edition. The Update is a vibrant addition to our web site. Edited the Congress Proceedings Book. Responsible for writing monthly E-News column and highlighted accomplishments of the Society and its members.
- Coordinated the arrangements (hotel, flights and catering) for the SOHN Midwinter Board Meeting, January 2013 in Chicago, IL; the Congress Planning Meeting, November 2012 in Philadelphia, PA; the Alliance Meeting, November 2012 in Nashville, TN; the SOHN Annual Board Meeting, September 2012 in Washington, DC.
- Collaborated with Sharon Jamison, SOHN Treasurer, on the financial activities of the Society and jointly developed the preliminary budget for board consideration. Made strategic suggestions to adjust the budget to allow for current economic conditions. Facilitated budget cuts and implemented new cost savings measures. Maximized revenue.
- Corresponded with members and non-members via email. Answered questions about the Society and referred clinical questions to SIG Leaders or "experts" in the clinical area.
- Sent SOHN Briefings and updates to the SOHN President, the SOHN Board, the SOHN Leadership and the SOHN membership. Communicated with the chapter presidents individually and collectively. Corresponded frequently with executive directors of other specialty nursing organizations, AAO-HNS representatives and other ORL related organizations. Facilitated collaborative guideline development efforts with the AAO-HNSF.
- Arranged housing, catering, meeting space, social events and venues, transportation, Canadian customs/shipping and all financial aspects of the 37th Annual Congress.
- Responsible for all SOHN Headquarters operations including insurance, lease negotiations, legal aspects and staffing arrangements.
- Supported development and implementation of all education programs and assisted the Education Director in maintaining adherence to ANCC guidelines. Organized necessary files for ANCC accreditation.
- Also served as Executive Director of NCBOHN and ENT-NF. Reviewed all NCBOHN applications for CORLN renewals by continuing education.
- Thank you for allowing me to proudly serve you and represent you as your executive director.

National Education Committee

Lorie Sparacino MS PNP-BC CORLN

Major Activities:

- Annual Committee Meeting Minutes 9-10-2012 completed and e-mailed to members 9-16-12
- Thank you note written and e-mailed to committee members post Congress 9-16-12
- Post-Congress 2012 Thank You Article submitted for the UPDATE 9-15-12
- Wrote for E-News, SOHN Call for Abstracts for the 37th SOHN Annual Congress and Nursing Symposium
- Reviewed Congress 2012 educational sessions computer analysis; 230 completed online; 52 out of 66 sessions were rated 5.4 or higher; the rest were rated 4.0-4.49 except one SIG at 3.87; 72 out of 83 speakers were rated 4.5 or higher; Pharmacology Course 2012 ratings were 4.38-4.70; Comprehensive ORL and HN Nursing Course Program Evaluation, scores 4.54-4.89
- Overall 36th Congress Program Evaluation Summary scores 4.44-4.72; sessions also excellent
- Completed Congress 2012 Program Flowchart/ Checklist
- Completed the 2012 Evaluation of Provider Unit, 96% return (24/25); very positive comments, all Goals achieved 100%, ratings 4.77-4.96, very positive comments
- Wrote Speaker Invitation Letter, Guidelines and Speaker Forms for 2013 in accordance with ANCC
- Coordinated the 2013 Congress Planning Committee Meeting November 9-10, 2012, Philadelphia, PA
- Completed the 2013 Congress Grid; delegated committee member assignments; confirmed speakers, SIGs, Committees; communicated monthly with committee members; reviewed returned Speaker Forms for all Congress Faculty
- Wrote Congress Co-Chairperson and Mentor Responsibilities and deadline dates as guideline
- Attended the 2013 Mid-Winter Board Meeting, January 25-26, 2013
- Updated 2013 Committee Roster and the 2013 Committee Interests and Nurse Planner responsibilities
- Developed the SOHN Spring Seminar Series, April 12-14, 2013 in Orlando, FL; reviewed evaluations; Program Checklist done; overall excellent ratings 4.57-4.92 and for individual speakers as well.
- Assisted with development of the 27th Annual Pediatric ORL Nurses Meeting, April 25, in Arlington, VA; 41 registrants; analyzed Evaluation Summary, ratings overall 4.58-4.93 and individual speaker ratings overall very high 4.62-4.98.
- Quarterly committee member communication by email: 9-16-12, 12-14-12; 4-5-13; 7-5-13

- Comprehensive ORL and Head-Neck Nursing Course traveling program was brought to Chapel Hill, NC, March 30. The evaluation ratings were excellent.
- Presented at the 2013 Spring Program, Otology section of the Comprehensive ORL Course; two Case presentations.
- Total of 19 Educational Programs scheduled to date for 2013; Chapter Programs: Chicago(3); Cleveland(3); MDDC(1); SEPA (1); Wisconsin (3); North Carolina (1); Atlanta (1); Greater Salt Lake City (1)
- ANCC Accreditation, 2012 Annual Report completed and submitted April 1, 2013; SOHN had 17 Programs in 2012 and provided 78.75 Contact Hours
- Reviewed Speaker Forms for every educational offering in 2012-2013
- AAO-HNSF Peer Reviewer for SOHN for Bell's Palsy Clinical Practice Guideline
- Oral Mucositis CE article published on SOHN web site January 2013
- Webinars still being investigated; Tara DiFabio is working on this; she is investigating platforms which cost money

Government Relations Committee

Erin J. Ross DNP MS ANP-BC CORLN

Major Activities:

- Government Relations Committee general assembly lecturer contacted for 2013 Congress in Vancouver - Eileen Cody
- Government Relations Committee meeting at Congress
- NIWI meeting: no attendee for 2013
- Authored article for the summer issue of ORL-Head and Neck Nursing

Membership Enhancement Committee

Ashley Laursen BSN RN

Major Activities:

- Membership Recruitment Campaign
- Working to increase new membership while retaining current members
- Call for members to join Membership Enhancement Committee as their input is invaluable
- Exploring ways to enhance current membership

Practice/Research Committee

Carolyn Waddington MS RN FNP-C CORLN

Major Activities:

- Attended and Lectured at SOHN Congress in Washington, DC 2012
- Attended SOHN Business meeting in Washington, DC 2012
- Conducted Practice and Research Committee meeting
- Submitted Committee Report January and July 2013
- AAO Guideline Voice Outcome article published – June 2013
- Submitted Products of Interest Articles – Oct. 2012, January and June 2013
- Submitted committee information for E-news
- Member of Editorial Board
- Contacted Practice and Research Committee members
- Participated in Poster Guidelines revision
- Reviewed and collated results for Research Grant application

Social Media Coordinator

Kari E. McConnell RN CORLN

Major Activities:

- Creator/Administrator of the SOHN Facebook page, ENT-NF Facebook page, Twitter account, Youtube channel and LinkedIn group
- Attended the 36th Annual SOHN Congress in Washington, DC – conducted informal interviews with attendees regarding the use of social media as a communication bridge for SOHN members to the organization, as well as organization to the member online communication
- Created the 2012 Opening Ceremonies music and Powerpoint for President Huntoon
- Presented a general session at the 2012 Congress on Social Media to educate attendees about the importance of Social Media and how to successfully navigate within the SOHN social media sites.
- Posted information throughout the year on Facebook about SOHN educational opportunities, Chapter events, Head and Neck Cancer Awareness Week, ORL Nurse Day and promotion of the SOHN publications and online store, and past Congress videos
- Responded to questions posted on the Facebook page
- Posted 2012 Congress photos on the SOHN Facebook page
- Monitored statistics from the Facebook page and YouTube account
- Continually monitored other nursing organizations' online social media to stay current and observe current social media trends

- Attended SOHN Mid Winter Board of Directors meeting in January 2013
- Created a new video with highlights of the 2012 Congress in Washington, DC and posted on Youtube and Facebook in August 2013.
- Collaborated with Net Works to redesign and update the SOHN website. The new website format was launched in Spring of 2013 and continues to be a work in progress.
- SOHN Social Media Addresses:
 - Website: www.sohnnurse.com
 - Facebook: www.facebook.com/sohnnurse
 - Twitter: www.twitter.com/sohnnurse
 - YouTube: www.youtube.com/sohnnurse
 - LinkedIn: www.linkedin.com (create a profile, then search for SOHN under "Groups" and join)

Council Announces 2014 Guest Board Attendee Program

The SOHN Council of Past Presidents (COPP) is currently accepting applications for the Guest Board Attendee Program. This successful leadership mentoring project was initiated in 2005. To date 13 members have attended the Midwinter Board Meeting held each January. The latest attendee was Anne DeLeo. Partial funding of this innovative project is provided by the COPP in order to promote the development of new leaders in SOHN. The Council was formed in 1985 and has continually supported SOHN special projects. Applications can be obtained from SOHN National Headquarters or from COPP members and board members during the annual congress.

Special Interest Groups (SIGs)

Are you new to the field of ENT or to a new specialty in ENT?
Would you like a way to network with other nurses in your specialty?

Make it your goal to attend a SIG meeting at Congress this year. There are ten SIGs that will meet at Congress 2013, they include:

- | | |
|---------------------|----------------------|
| • Advanced Practice | • Office Based |
| • Allergy / Sinus | • Otolaryngology |
| • Facial Plastics | • Pediatric |
| • Geriatric | • Perioperative |
| • Head Neck | • Federal / Military |

These meetings are open to anyone that attends Congress. Please take advantage of the SIG meetings. You can come and listen, share a new idea or ask your colleagues for their input on a situation you need help with. The SIGs are a great way to connect with nurses in your specialty and can be a resource for you at the meeting and in the future.

ENT-NF Wall of Honor

"to honor, to thank, to cherish the memory"

Gifts have been received in memory of:

*Michael Sparacino
by Lorie Sparacino*

Gifts have been received in honor of:

*Lorie Sparacino and the Congress Education Committee
by Jill and Jimmie Lancaster*

*Ann Sievers' Retirement
by Denise Wood*

*Barry Wehrung's Birthday
by Linda Miller Calandra*

Donate online click on the "Click to Donate" button on SOHN's homepage www.sohnnurse.com

Call for Abstracts

SOHN's 38th Annual Congress and Nursing Symposium offers an opportunity to share your expertise and knowledge. The Congress will be held September 19 - 23, 2014 in Orlando, Florida. The Call for Abstracts is for the 60 minute concurrent sessions. Major abstract categories include clinical/evidence-based practice and research on areas such as novel clinical or education interventions, innovative models of care, emerging health conditions, evolving leadership and policy issues, original research findings and resourceful outcome measures. Sub specialty categories include Pharmacology for APNs, Advance Practice issues, Allergy/Rhinovirus, Facial Plastics, Gerontology, Head Neck, Office Based Practice, OR/ Perioperative, Otolaryngology and Pediatric ORL. The deadline for submission is October 15, 2013.

Contact SOHN Headquarters for additional information –
sohn1@earthlink.net