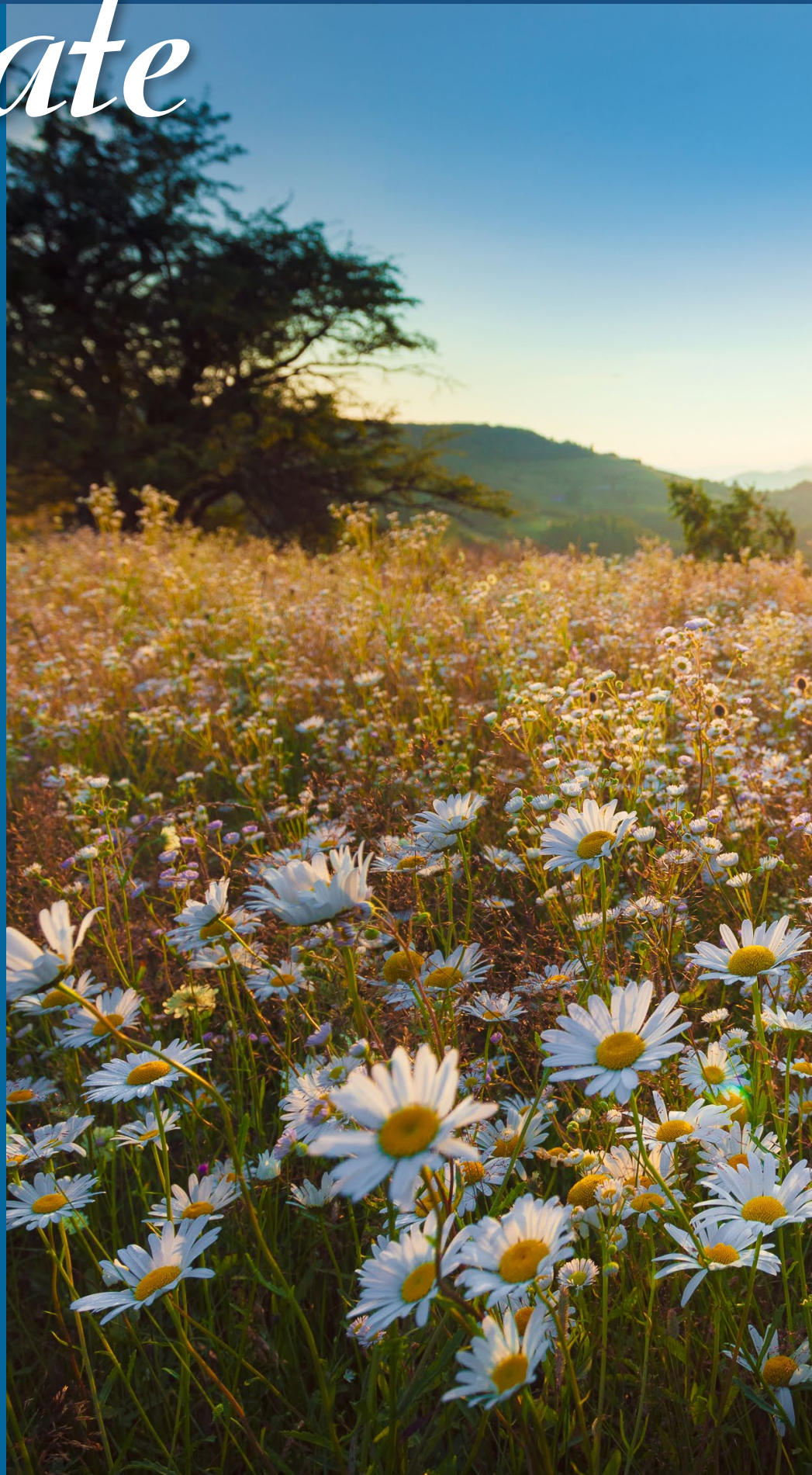


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**Update is a publication of the
Society of Otorhinolaryngology
and Head-Neck Nurses, Inc.**

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**Society of Otorhinolaryngology and
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President's Message



Dear SOHN colleagues and friends,

I hope this message finds you well and that you've had a wonderful summer. As children head back to school and the weather begins to cool, I hope you also find moments of rest and renewal. Meanwhile, your SOHN Executive Board, Board of Directors, and Committee Chairs have been working tirelessly to advance our organization. I'm excited to share several important updates with you.

The 39th Annual Spring Symposium

The 39th Annual Spring Symposium was held in May 2025 and was a very successful event. In addition to the traditional virtual sessions, SOHN partnered with the American Society of Pediatric Otolaryngology (ASPO) to host an in-person event in Montreal, Canada. ASPO generously provided the facility, audiovisual support, and advertising through their membership, which expanded SOHN's visibility and networking opportunities. This collaboration resulted in a highly successful pediatric-focused day filled with rich education, professional connections, and fellowship. Thanks to ASPO's generosity, SOHN was also able to generate a profit from this event. We extend our heartfelt gratitude to ASPO for their partnership and ongoing support; to Lisa Gagnon for her invaluable onsite planning and collaboration with ASPO; to Spring Seminar co-chairs Julie Chiappa and Jana Bradley for their leadership of the pediatric sessions, and Marci Nilsen and Allison Paisley for coordinating the adult day; and to the entire Spring Symposium Planning Committee for their dedication. Together, their efforts made the 2025 Spring Symposium a resounding success.

The 49th Annual SOHN Congress

We are quickly approaching the 49th Annual SOHN Congress – *Racing Towards Excellence in ORL Nursing*, taking place October 9–12, 2025, in Indianapolis, Indiana. Chaired by Marci Nilsen with co-chair Sarah Holdsworth, this year's program promises an engaging lineup of hands-on skills courses and dynamic educational sessions designed to inspire and invigorate otolaryngology providers.

For the first time, the Congress will also offer AMA credits, expanding the opportunity for physician assistants and other healthcare professionals to benefit from SOHN's exceptional programming. Special thanks to our SOHN Conference Committee, Karen Ulmer, our Accredited Program Provider Developer, Sharon Jamison, our Educational Coordinator, and the Congress Planning Committee, whose tireless work ensures the content is rigorous, relevant, and enriching for all participants.

From the ENT-NF Raffle and wine tasting event to the engaging poster sessions and the President's Reception at the Indianapolis Zoo, this year's Congress is truly a *must-attend event*. It's a unique opportunity to connect with colleagues, celebrate our specialty, and enjoy an evening of fun and camaraderie. Join us in Indianapolis for rich educational content, valuable networking, and unforgettable experiences. This is a Congress you won't want to miss!

Looking ahead, we are also hard at work planning the 50th Anniversary Congress of SOHN, a milestone event that will celebrate our roots while envisioning the future of ORL nursing. Once a venue is finalized, we will issue a call for abstracts. This celebration promises to be both nostalgic and forward-looking. We cannot wait to share it with you.

Collaboration with Otolaryngology Partners

SOHN leadership has also been strengthening relationships with our otolaryngology partners. We have met multiple times with Dr. Shah, the new Director of the American Academy of Otolaryngology–Head and Neck Surgery (AAO-HNS), to highlight the essential role SOHN nurses play in advancing patient care. Our shared goal is to foster interprofessional collaboration and elevate nursing as a core partner in otolaryngology. In addition, we are actively collaborating with the Society of Physician Assistants in Otolaryngology (SPAPO) on initiatives that will strategically advance the role of advanced practice providers in our field. To further increase

SOHN's visibility among physicians and advanced practice providers, we will have a booth in the AAO-HNS exhibit hall this fall which is an important opportunity to showcase the impact and expertise of the organization to the specialty of otolaryngology.

For more on interprofessional collaboration, I invite you to read an article I contributed to the AAO-HNS Bulletin: [Elevating Patient Care Through Interprofessional Collaboration](#).

SOHN is thriving thanks to the dedication of our members, Committee Chairs, Chapter Presidents, and Board of Directors. It is truly humbling to witness the commitment, energy, and collaboration within our community. Together, we are not only advancing ORL nursing but also shaping the future of patient care through education, research, and leadership.

Thank you for being part of this important journey. I look forward to seeing many of you in Indianapolis this October as we continue *Racing Towards Excellence in ORL Nursing*.

With gratitude,

Maria Colandrea, DNP, NP-C, CORLN, FAANP, FFMRCSE

President 2024–2025

Society of Otorhinolaryngology and Head-Neck Nurses

Ear, Nose and Throat Nursing Foundation

Join Us at the 49th Annual SOHN Congress!

Bring 3 Friends and Receive a Free 2026 SOHN Membership!

Join us for the premier event in otorhinolaryngology-head & neck nursing! The Society of Otorhinolaryngology Head-Neck Nurses (SOHN) invites you to connect, learn, and grow at our 49th Annual Congress, a dynamic gathering of nurses, advanced practice providers, and interdisciplinary colleagues dedicated to advancing patient care.

What to Expect:

- Cutting-edge educational sessions led by experts in otorhinolaryngology.
- Hands-on skills courses including scoping, tracheostomy management, otology, suturing, and more.
- Earn ANCC CE credits and AMA credits, now expanding access to physician assistants and other healthcare professionals.
- Inspiring keynote speakers and plenary sessions.
- Networking opportunities to connect with colleagues, mentors, and industry leaders.



- An exhibit hall showcasing the latest innovations in products, technology, and resources.

Whether you are a new nurse, an advanced practice provider, or a seasoned leader, the SOHN Congress offers something for everyone. From career development and research to clinical practice pearls and interprofessional collaboration.

Don't miss this opportunity to learn, network, and celebrate the excellence of ORL nursing in the heart of Indianapolis!

[Register Today!](#)

Here's how our **Referral Reward Program** works:

- **Refer three friends or colleagues** to attend SOHN Congress.
- Ask them to **include your name in the referral box** on their registration form.
- Once three colleagues have registered with your name, you'll receive a discount code for **FREE SOHN membership for 2026**. **

****Please note:** To qualify as a referral, the registrant must register for at least a Congress 3-day pass (October 10–12).

SOHN Needs YOU: Be a Leader, Shape the Future



Are you ready to step into a leadership role and help shape the future of otorhinolaryngology nursing? SOHN thrives because of passionate members like you who are willing to share their time, talent, and expertise. Taking on a leadership position not only strengthens our organization but also elevates your own professional presence, expands your network, and positions you as a voice for ORL nursing on a national stage.

Whether your strengths lie in guiding chapters, influencing policy, or amplifying our message through social media, SOHN has a place for you to lead.

Open Opportunities Include:

- **Education Coordinator** – Assist the Accredited Provider Program Manager with oversight of educational offerings of the Society of Otorhinolaryngology Head and Neck Nurses.
- **Chapter Coordinator** – Support, guide, and connect SOHN chapters across the country.
- **Chair, Health Policy and Advocacy Committee** – Help shape and share the policies that impact ORL nurses and the patients we serve.
- **Social Media Co-Chair** – Use your creativity and expertise to expand SOHN's reach and highlight our impact across social media platforms.
- **Specialty Interest Group Coordinator** – Provide leadership, direction, and resources for SOHN's Special Interest Groups, ensuring members have a focused community to share expertise and advance practice.

Your leadership matters. By stepping into one of these roles, you'll not only strengthen SOHN but also leave a lasting imprint on the specialty and the communities we serve. If you are interested in any of the leadership opportunities, please email info@sohnnurse.com.

Support the Barbara Sigler Head and Neck Lectureship

Barbara Sigler has been a pillar of the Society of Otorhinolaryngology Head-Neck Nurses (SOHN), dedicating her career to advancing head and neck nursing. As a past president, expert clinician, and devoted mentor, Barbara's leadership, compassion, and unwavering commitment have shaped our organization and inspired generations of nurses.

To honor her extraordinary legacy, we are proud to announce the fundraiser drive for the creation of the [Barbara Sigler Head and Neck Lectureship](#), established through the Ear, Nose, and Throat Nursing Foundation. This memorial lectureship will be a lasting tribute to Barbara's impact particularly in head and neck cancer care and will support high-quality educational programming at SOHN's Annual Congress for years to come.

Our Goal: \$30,000

Thanks to early support, we have already raised \$11,750 toward our goal. Your donation will help fully endow the lectureship and allow us to invite distinguished speakers who reflect Barbara's passion for education, innovation, and excellence in head and neck nursing.

We invite you to join us in supporting this meaningful initiative. Your contribution will help ensure that Barbara's legacy of mentorship, advocacy, and professional excellence continues to inspire generations of nurses to come.

Thank you for considering this opportunity to celebrate and preserve Barbara Sigler's extraordinary contributions to SOHN and the field of head and neck nursing.



Committee Updates

National Education Committee

"An investment in knowledge pays the best interest." – Benjamin Franklin

The National Education Committee wishes you and yours a Happy Summer. Summer is a time that is bursting with energy and life. Your NEC has been working hard to prepare new and exciting education opportunities.

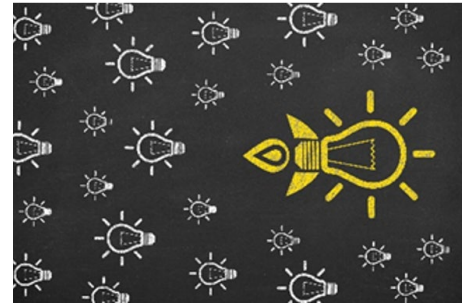
Our most recent past opportunity was our Spring Seminar Series. The 39th Annual Spring Seminar took place in a unique manner this year. We offered our traditional, fully virtual Spring Seminar on May 15 (pediatric day) and May 16 (adult day). And thanks to the hard work of Lisa Gagnon and SOHN leadership, we also offered the same pediatric day agenda LIVE at ASPO on April 30 in Montreal! We celebrate our pediatric colleagues in combining professional ORL education and networking opportunities with their other colleagues at the American Society of Pediatric Otolaryngology meeting. Thank you to our Spring Seminar committee co-chairs for their hard work planning our spring seminar- Julie Chiappa and Jana Bradley for pediatrics, and Marci Nilsen and Allison Paisley for the adult day.

The 49th Annual SOHN Annual Congress and Educational Symposium will be held in Indianapolis, Indiana this fall, Thursday October 9 through Sunday October 12, 2025. The SOHN Congress will be held at Indiana University Indianapolis Hine Hall Auditorium. The AAO-HNS is starting their annual meeting a day earlier than usual. Therefore, SOHN is also starting a day earlier to improve our opportunity to access

vendor support for both our skills labs and vendor exhibits. In addition to a full and diverse educational agenda of presentations led by leaders in the field of ORL, we will also offer the traditional pharmacology day presentations, as well as the in-depth pediatric and head and neck comprehensive courses. We are continuing to provide members with the opportunity to take part in several hands-on skills labs (basic otology, advanced otology, I&D and suturing, tracheostomy, epistaxis and scoping). Opportunities abound for both nurses new to ORL and those seeking to expand upon their ORL base of knowledge.

Please remember to take advantage of the resources on the Nurse Planner resource page on the SOHN website! You will need to log in to the SOHN website as a member, and under the "Resources" tab, select "Nurse Planner". The 2025 updated versions of the SOHN education forms are uploaded to the website. Please use these updated forms for all your chapter/SIG education activities- they have been revised to reflect the revisions to the ANCC criteria. Nurse planners and SIG leaders- please remember to note the number of RNs and APPs on your evaluation summary. We need to provide that data to the ANCC.

Reminder: all Nurse Planners and SIG leaders are required to view the "Nurse Planner Tutorial" and take the post-test. We are required by the ANCC to document the education and evidence of learning, that SOHN provides to our nurse planners.



The tutorial is available on the new SOHN School page of the website. Use this link for SOHN School: <https://sohn.mclms.net/en/>. Your login is the same as your Member clicks Login. There is no fee to view the nurse planner tutorial or take the test.

Speaking of SOHN School.... It is finally starting to go live! The first modules to be available are the long-awaited tracheostomy modules, as well as a module on chronic cough. Thanks to everyone who has been working so hard behind the scenes to bring these resources to our membership. Watch your emails for instructions on how to access the additional SOHN School modules once they are ready.

Please contact info@sohnnurse.com if you are interested in joining our team in planning and providing SOHN continuing education! We need your input to continue to offer high-quality education opportunities which enable you to advance your professional ORL nursing practice!

*Karen Ulmer, MSN, RN, CORLN
Accredited Provider Program Director*

Historian Report

I continue to answer archival questions as requested and expect the requests might increase as we move forward to our 50th Anniversary. It has been an amazing journey

across five decades to remember attending a meeting in St. Louis, Missouri where the seeds were planted for our organization fifty years ago.

Sandra L. Schwartz, MS, RN, CORLN

Chapter Coordinator

We had a Chapter Presidents meeting in July. Although there were just a couple of us who were able to attend, we had some good discussion on building Chapter membership. I also submitted a Chapter Charter for a new

SOHN Chapter in California. It has been a goal of the organization to have a Chapter on the west coast for several years. If anyone else is interested in starting a Chapter in their area, please let me know. It just takes

four interested SOHN members to commit to being "officers" for the Chapter and I can walk you through completing the paperwork that is needed.

Lisa Lever, BSN, RN, CORLN

Healthcare Policy and Advocacy Committee



The Health Policy and Advocacy Committee (HPAC) continues to meet throughout the year with a focus on updating participants on healthcare issues and trends pertinent to the Society of Otorhinolaryngology Head-Neck Nurses (SOHN) membership. The committee reviews government policy initiatives and laws that affect ORL nursing practice, patient care, community health, and the broader national healthcare system. Highlights from our May meeting, along with upcoming educational offerings at the national conference and in the *ORL Journal*, ensure that members remain informed on issues impacting ORL nursing.

In May, HPAC welcomed guest speaker and SOHN President, Maria Colandrea, who presented on the state of full practice authority (FPA) for Advanced Practice Registered Nurses (APRNs) across the nation. She also reviewed prescribing laws for scheduled medications and addressed certification and practice issues affecting APRNs.

Looking ahead, we are thrilled to announce that Dr. Jerome Adams, former U.S. Surgeon General and Health Commissioner of

Indiana, will serve as our HPAC speaker at the 49th Annual SOHN Congress. Dr. Adams, a former vice admiral in the U.S. Public Health Service Commissioned Corps, will share his insights on advocacy and policy, drawing on his extensive national and state leadership experience.

Recognizing the importance of state-level engagement, I recruited members to submit state health policy updates, which I synthesized into an article for the fourth issue of the *ORL Journal*. This publication will provide members with a valuable overview of healthcare issues affecting ORL nursing and patient care at the state level—don't miss it! To stay current personally, I regularly monitor trusted resources such as KFF Health News' "What the Health" podcast <https://kffhealthnews.org/news/podcasts/what-the-health>, read health policy articles, follow congressional hearings, and review agency reports.

As we look to the future, HPAC will undergo a leadership transition. I will be stepping down as chair at the end of 2025. If you are interested in serving as chair beginning January 2026, or as a co-chair with another SOHN member, please contact SOHN headquarters at info@sohnnurse.com for details about the role and current committee priorities.

Finally, I would like to share a brief perspective on the current state of national health policy. The federal and state landscapes are shifting rapidly as Congress

determines appropriations for provisions in the recently signed *One Big Beautiful Bill*. Funding for many public health programs is under scrutiny, with potential cuts that could significantly affect health benefits, access to care, and healthcare research. These reductions may also create ripple effects, such as rural hospital closures, increased premiums for employer-based plans, and reduced coverage for Medicaid recipients and individuals purchasing insurance through the federal exchange.

Proposed changes of this magnitude, which affect the very infrastructure of our healthcare system, demand that nurses develop strong health policy literacy. Equipped with this knowledge, we can advocate for government programs, agencies, and research funding that sustain positive public health outcomes, increase access to basic care, and support nursing research and innovation. It is essential that your state and federal representatives hear your voice whether through phone calls, letters, or in-person meetings. Sharing your expertise, personal experiences, and professional knowledge ensures that nurses play a vital role in shaping health policy and advancing high-quality, accessible healthcare for all.

Respectfully submitted,

*Bryan Facione, MS, ACNP-BC, CORLN
Chair*

Congress Planning Committee

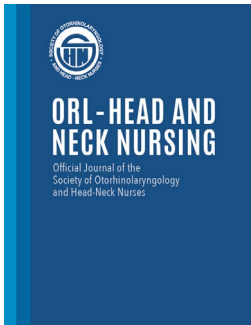
The Society of Otorhinolaryngology and Head-Neck Nurses (SOHN) will host its 49th Annual Congress & Educational Symposium October 9–12, 2025, at Hine Hall Auditorium, Indiana University Indianapolis. This year's Congress will unite ORL-nursing professionals and other healthcare providers from across the country to share knowledge, exchange ideas, and explore the latest advancements in ear, nose, and throat patient care through keynote presentations, interactive panels, and evidence-based practice sessions. Attendees

can participate in pre-conference offerings such as Pharmacology Day, head and neck cancer and pediatric courses, and both basic and advanced otology skills labs, as well as hands-on workshops in tracheostomy, suturing, epistaxis management, and scoping. Keynote speaker Dr. David Brown, Professor of Pediatric Otolaryngology at Michigan Medicine, will deliver an inspiring address. The hybrid format allows participants to attend in person or access pre-recorded general sessions virtually for up to six weeks post-conference (note:

skills labs and pre-conference courses are in-person only). Discounted accommodations are available at the JW Marriott Indianapolis for \$294 per night, including breakfast, if booked by September 18, 2025. Attendees can also earn ANCC-accredited continuing education credits, making this an ideal opportunity to enhance clinical skills, network with colleagues, and advance professional development.

Marci Nilsen, PhD, RN, CHPN, FAAN

Editorial Board



Dear SOHN Members,
We're proud to share that the ORL-Head and Neck Nursing Journal continues to build momentum as the voice of excellence in

otolaryngology nursing. Our third issue of 2025 has just launched, and it's one of our strongest yet—featuring four robust feature articles, two insightful case reports, a book review, and our timely "Highlights from the Hill" column spotlighting relevant policy developments. Special thanks to Guest Editor Erin Sarsfield for curating this high-impact issue with thoughtfulness and vision.

Looking Ahead: Themed Issues for 2026 – Submit Now!

We are now accepting submissions for all four 2026 themed issues—and we want to hear from YOU. Whether you're an experienced author or preparing your very first manuscript, this is your opportunity to contribute to the future of ORL nursing.

Upcoming 2026 Themes and Deadlines

- January – *Laryngology: Voice, Swallowing & Airway Care*; Due: September 15, 2025
- April – *Sinus, Rhinology & Nasal Disorders*; Due: November 1, 2025
- July – *Pediatric ORL Nursing*; Due: January 10, 2026

- October – *Advanced Patient-Centered Innovation in Head & Neck Nursing*; Due: March 1, 2026

Submission guidelines: <https://orl-headandnecknursing.scholasticahq.com/for-authors>

We welcome a variety of manuscript types—including original research, clinical innovation, evidence-based practice, case studies, QI projects, reflective narratives, and interprofessional perspectives. Nurse-led or nurse-coauthored submissions are encouraged, and all content should speak meaningfully to our nursing audience.

Thinking of Submitting? A Few Tips to Get You Started:

1. Start with a spark. That moment in practice when something clicked—share it as a case, project, or perspective.
2. Write with a buddy. Collaborating with a colleague, student, or interprofessional peer brings fresh insights and makes writing less lonely (and more caffeinated).
3. Stay grounded in nursing. Even if your team includes other disciplines, center your voice on nursing implications.
4. Progress over perfection. Our editorial team is here to support you through refinement—not rejection. Don't let fear stop you from sharing your work.

And a Little Humor to Help You Hit 'Submit'

- Your article doesn't need to solve all of

healthcare, just tell a meaningful story that others can learn from.

- If your reference manager crashes at midnight, it's probably not a sign to give up... but it might be a sign to grab a snack.
- APA formatting may be confusing, but remember commas save lives, and so do nurses.

Why Now? Why You?

We are committed to publishing relevant, rigorous, and inspiring content that reflects the expertise, compassion, and creativity of ORL nurses and our interprofessional partners. Contributing to the journal is more than publishing; it's professional leadership, scholarly advocacy, and mentorship in action. Whether you're submitting for the first time or returning with new insights, we want your voice in these pages. Our goal is to foster a vibrant, supportive, and inclusive publishing community because advancing the specialty means lifting up each other.

Have questions, ideas, or manuscript drafts you'd like to explore?

Email us anytime at orljournaleditor@sohnnurse.com. We are here to support, coach, and celebrate you every step of the way.

With gratitude and excitement,

Vinciya Pandian, PhD, MBA, MSN, RN, CRNP
Editor-in-Chief, ORL Head and Neck Nursing

Membership Enhancement Committee

Our SOHN Membership continues to grow, and we are continuing to work to really spread the word about the great things our organization has to offer. You have all received an email with links for our membership flyers & student flyers and we would so appreciate your help posting these in your work and professional communities. So many nurses and advanced practice providers have not heard of SOHN!! In addition, there was a letter designed for outreach to Hospital Administrators. The aim of this letter is to inform Nursing Managers and Directors of hospitals about SOHN, and all our organization has to offer for their nurses and APP's. We felt it would be best if it was presented internally to your organization. If you can distribute this

letter to key administrators that would be great. If you need a copy of the letter or any of the flyers, please reach out to me: lisa_gagnon@sbcglobal.net.

Many of you have renewed but if you have not, please remember to visit our website and renew your membership to continue to benefit from all that SOHN has to offer! You can go directly to the SOHN Website www.sohnnurse.com and renew! There is a two year option which saves you money. Remember if you are attending congress, membership basically pays for itself! You can renew as you register to attend this fabulous meeting in Indianapolis. We will be offering AMA CMEs for the event so please let your physician assistants know about the meeting!



The Membership Committee is working diligently on expanding SOHN membership through multiple strategies. Social media continues to be an important opportunity to market our organization, and members have begun sharing SOHN content on LinkedIn to increase visibility. Chapters are also strengthening outreach by promoting

events within their clinics and facilities and personally inviting professional contacts to attend meetings.

For non-members who attend a chapter or Special Interest Group (SIG) meeting, chapter presidents or SIG leaders follow up with a brief thank-you email, encouraging them to join SOHN. Some chapters are even considering hosting educational events at hospitals or in regions where SOHN is less well known, in order to raise awareness and attract new members.

Recruitment efforts are also being extended to other professional ENT events. Membership information was distributed at the Spring American Society of Pediatric Otolaryngology meeting in Montreal, and we are planning to host a membership booth in the exhibit hall at the American Association of Otolaryngology-Head and Neck Surgeons (AAO-HNS) Annual Meeting this fall.

A key goal for 2025 is to expand SOHN's international presence. To support this effort, the committee plans to appoint a global liaison to the Membership Enhancement

Committee to help guide international outreach and engagement. If you have international contacts who may be interested in SOHN, we encourage you to reach out and share the benefits of joining our professional community.

Thank you to all of you for your continued involvement with SOHN! It is great that we are growing and flourishing!

Thank you,

*Lisa Gagnon, Chair
Membership Enhancement Committee*

Nominating Committee



The Nominating Committee has worked very hard to present a full ballot of candidates for the following positions:

- Treasurer (1)
- Board of Directors (2)
- Nominating Committee (2)

We are pleased to announce that we have candidates who have completed the submission process as follows:

- Treasurer - one candidate
- Board of Directors- four candidates with one pending

- Nominating Committee - two candidates with two pending

Candidate information has been sent to membership via email and website to vote before Congress and results will be announced at the yearly business meeting held during Congress. Please remember to VOTE! Your vote ensures we secure the future leaders of SOHN.

Respectfully,

*Kris Estheimer, BSN, RN, CORLN
Chair*

Practice and Research Committee

The Practice and Research Committee is excited to share updates that reflect the inspiring momentum within our Society and the ongoing contributions of our members to collaborative, national efforts in clinical practice and research.

Our committee continues to work closely with the AAO-HNS Guideline Taskforce. SOHN is proud to announce that Jaclyn Wirkus, DNP, APRN, CORLN -will be representing SOHN on the upcoming Clinical Practice Guideline for Bell's Palsy. Additionally, Helen Kim, MSN, ANP-C, APNP, CORLN will represent SOHN on the Clinical Practice Guideline update on Tinnitus. Their participation ensures that the voice and expertise of nursing remain central to these important and internationally revered guidelines and exemplifies the leadership and scholarship of our members. SOHN has also officially endorsed the recently published Clinical Practice Guidelines on Adult Sinusitis. We extend our deep thanks to Maria Colandrea, DNP, NP-C, CORLN,

FAANP, FFMRCSEI- for her meaningful contributions as one of the guideline authors.

Earlier this summer, we hosted the Practice and Research Committee meeting featuring speaker Laurie Newton, DNP, RN, CPNP-AC/PC- who gave an engaging presentation - "From Blah to Brilliant- the Art of Effective Posters". We're thrilled to share that Laurie will be presenting an enhanced, expanded version of this talk at this year's SOHN Congress. Don't miss it!

Are you working on a meaningful clinical project, research initiative, or an interesting case study? We encourage you to consider submitting a poster for this year's Congress! Poster submissions are being coordinated by Jennifer Spellman, MSN, CRNP, CORLN- and we're excited to once again host our poster presentation reception with wine and cheese—a much-anticipated tradition during Congress.

The Practice and Research Committee



leadership is in the process of developing a series of professional development talks that will soon be available through the SOHN School on our website. These sessions are designed to support your ongoing learning and growth and will be free to all SOHN members. Stay tuned—more details and release dates will be coming soon!

Please also keep an eye out for the upcoming SOHN Membership Survey. We're aiming for high participation to better understand your needs and interests—and shape the future direction of our committee and society.

Finally, we invite all members interested in getting involved with our committee to join us at our next in-person meeting during the upcoming SOHN Congress in Indianapolis. It will be a wonderful opportunity to network, share ideas, and collaborate on future initiatives.

Thank you for your continued passion, leadership, and dedication to advancing nursing in otolaryngology-head and neck care. We look forward to seeing many of you in Indianapolis!

Warm regards,
Wendy Mackey, DNP, APRN-BC, CORLN
Chair, Practice and Research Committee

Social Media Committee

I am pleased to provide an update on the activities and accomplishments of the Social Media Committee. As Chair, our focus has been on enhancing our society's online presence and communication with our members and target audiences. Together with our committee, Martha Ryan and Marisa Snell, we have actively engaged social media outlets to advertise SOHN Committee meetings, local chapter meetings, and specialty interest group (SIG) activities. We

are active on Linked-In, Facebook, Instagram, X. As of July 1st, 2025, we have posted over 70 posts.

Please help our committee highlight Congress by sharing photos and highlights at this year's conference. Please tag SOHN on every social media platform that you can. Let's spread the word how awesome SOHN is! #SOHNROCKS

Beth Baker, MSN, RN
Chair



Updates from the Ear, Nose, and Throat Foundation

Dear SOHN Members,

Happy Summer! As the temperatures rise, so does the excitement at the **Ear, Nose, and Throat Nursing Foundation (ENT-NF)** and we're thrilled to announce our **Annual Raffle** taking place this year in **Indianapolis!**

Thanks to your incredible support last year through the silent auction, yoga t-shirt sales, and raffle donations, we raised an amazing **\$7,900!** This year, our goal is to surpass that total – and we need your help to do it.

All proceeds from the raffle go directly to support ENT-NF's mission of providing scholarships, lectureships, research grants, and awards to SOHN members.

How You Can Help:

We are seeking **raffle item donations!** If you'd like to contribute, please contact:

Hope Andresen at hopenma79@icloud.com. Please include a brief description of your item and its estimated value.

Popular donation ideas include:

- Gift cards
- Wireless speakers, headsets, or ear pods
- Bone conduction apparatus
- ENT-related textbooks or downloadable CORE curriculum
- Jewelry, sunglasses, handmade pottery
- Or anything creative you'd love to win yourself!

Bonus tip: Ask your Sales reps – many are happy to contribute on behalf of their companies!

Raffle Details:

Raffle tickets will be available for purchase at the registration table upon arrival.

Preferred payment: Credit card

Also accepted: Check or exact cash

Thank you for your continued support of the ENT-NF and the SOHN community. Let's make this year's raffle our biggest success yet!

Warm regards,

Hope Andresen
Board Member & Raffle Coordinator
Ear, Nose, and Throat Nursing Foundation

National Certification Board Otorhinolaryngology Head and Neck Nurses (NCBOHN) Update



The first CORLN testing period for 2025 concluded in May, and the next testing period will wrap up in October 2025. We are pleased to announce 7 new CORLNs and 5 recertified CORLNs this year.

Congratulations to our newly certified CORLNs:

Casey Adams Collingswood, New Jersey
Patti Anne Gillman Brookville, Indiana
Ella Guzman Los Angeles, California
Amanda Johnson . West Fargo, North Dakota
Jillian Karpink Newtown, Pennsylvania
Charlotte Kenkel Thornton, Colorado
Emily Vorwaller Bountiful, Utah

It is exciting to see an increasing number of certified nurses representing the western states.

Congratulations to our newly recertified CORLNs:

Jennifer Care..... West Deptford, New Jersey
Jose Elias Houston, Texas
Haley Endacott Fayetteville, Arkansas
Margaret McCasland Little Elm, Texas
Deborah Mastriani.. Southbury, Connecticut

NCBOHN Board Update

The NCBOHN Board of Directors met on August 6, 2025. Below is a summary of the current board members and anticipated

leadership transitions:

- **Cristie Roush** – President
Term ends 12/31/2025
- **Cheryl Brandt** – Vice President
Term ends 12/31/2025; will begin a three-year term as President on 01/01/2026
- **Deena Hollingsworth** – Secretary
Term ends 12/31/2025; will transition to Vice President on 01/01/2026
- **Kris Estheimer** – Incoming Secretary
Will begin serving as Secretary on 01/01/2026
- **Jennifer Spellman** – Board Member
- **Sandra Schwartz** – Executive Director

Welcome New SOHN Members

Amanda Miroyan California
Amanda Wierzbicki Illinois
Andrea Phan..... Indiana
Angela Garcia Colorado
Angie Burt..... Virginia
Anne Kingston..... Pennsylvania
Breattinne Legraham California
Carissa Wall-Bryant Florida
Colleen Collins New Jersey
Elizabeth Fuselier Louisiana
Emily Vorwaller Utah
Habibah Bikhiti Georgia
Jaclyn Wirkus Wisconsin

Karen Newcomer..... Indiana
Katie Holtman Ohio
Kimberly Gallo Florida
Kristen Sullivan Arizona
Lani Fajardo..... California
Leila Habayeb..... District of Columbia
Lindsey Burlage..... Ohio
Madeline Lawrence Oregon
Madison Plumer Indiana
Madona Plueger Arizona
Marjorie Wilson..... New York
Marta Anderson Colorado

Maureen Murphy..... Colorado
Maureen Ryan Maryland
Olga Garcia-Cortez Colorado
Robyn Reaves Virginia
Sara Duthie Wisconsin
Simone Hubbard..... Missouri
Susanna Werner Arizona
Terri Oliver Colorado
Tiffany Colavincenzo Virginia
Tressa Melson Virginia
Veronica Fies Pennsylvania
Victoria Johnson Indiana

2025 SOHN Board and Committee Chair Reports

Executive Committee

Maria Colandrea, President

Major Activities

SOHN Board Meetings

- Prepared agendas, reviewed minutes, sent out board packets
- Led Board meetings

Congress 2024

- Congress planning committee member
- Coordinated hands on skills courses
- Secured Olympus grant for in kind donations

- Lead faculty for scoping course, faculty for tracheostomy, otology, epistaxis courses and gave multiple lectures
- Presented poster at congress
- Colandrea, M. How to Manage the Chronic Cough. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 18th, 2024.
- Holdsworth, S., Ashburn, A., Colandrea, M., Ryan, M., Facione, B., Ellis, T. Otology Skills Lab. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 19th, 2024. ++

- Colandrea, M. Opening Ceremonies: Navigating the Winds of Change. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 19th, 2024. ++
- Ashburn, A., Pandian, V., Kahnert, R., Colandrea, M. Tracheostomy Skills Lab. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 19th, 2024. ++
- Colandrea, M., Wang, J., Mackey, W.,

- Raines, M. Scoping Course. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 20th, 2024. ++
- Colandrea, M., Wang, J., Mackey, W., Raines, M., Facione, B., Kahnert, R., Ellis, T. Scoping Course. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 20th, 2024. ++
- Colandrea, M. Cynthia Mabry Lectureship: How to Effectively Manage Sinus Complaints While Promoting Antimicrobial Stewardship. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 20th, 2024. ++
- Wang, J., Colandrea, M., Ashburn, A., Ellis, T., Facione, B., Raines, M. Epistaxis Skills Lab. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 20th, 2024. ++
- Colandrea, M. Closing Ceremonies. SOHN 48th Annual Congress and Educational Symposium. Baltimore, MD. October 21st, 2024. ++

ORL Journal

- Member of the Editorial Board
- Published Presidents Editorials
- ORL Journal reviewer

ORL Update

- Published presidents message
- Put the update together with every committee report and sent it to Affinity for publication
- Proofed publication before dissemination

Social Media

- Created President Proud messages in Canva
- Created Honor a Nurse messages in Canva
- Worked with committee to enhance social media presence

Congress 2025

- Secured Olympus grant for in kind donation of scopes
- Assisted with hands on skills course development
- Secured faculty for each course

SOHN School

- Updated and re-recorded 3 trach modules
- Chronic cough lecture in SOHN School

Scope of Practice

- Worked with committee to write scope

and standards of practice

Committee and Chapter Meetings

- Presented lecture on professional development for APRN SIG
- Presented lecture on full practice authority and certifications

Meetings Attended

- Met weekly with SOHNs Executive Director and as needed
- Led all SOHN Board meetings
- Awards and Scholarship meetings
- SIG meetings-Advanced Practice, rhinology, otology, Fed/military
- Bylaws Committee
- Nominating Committee
- Social Media meetings
- Health Policy and Advocacy
- Budget Committee
- Editorial Meetings
- Congress Planning Committee 2024/2025
- Spring Seminar Meetings
- Practice and Research Committee
- AAO-HNS CPG Sinusitis Update Meetings
- Met with Affinity Strategies CEO
- Meetings with AAO-HNS Director Dr. Shah
- Meetings with Society of Physician Assistants in Otolaryngology
- Meeting with American Nurses Association, Carol Bickford regarding the Standards and Scope of Practice
- Olympus grant support 2024 and 2025 to secure in kind grant
- SOHN Hands on skills course planning meetings

Publications Written

ORL Journal

- Pandian, V., Mackey, W., Colandrea, M. (2024). The Power of Belonging: Amplifying Diversity, Equity, and Inclusion in Otorhinolaryngology and Head-Neck Nursing. *ORL Head and Neck Nursing Journal*. 42(1):30-38. *+
- Schaaff, C., Chen, H., Pandian, V., Colandrea, M., Osaquwa-Peters, N., Brenner, M.(2025). Disparities in Human Papillomavirus 9HPV) Vaccination: Public Health Strategies for Head and Neck Cancer Prevention. *ORL-Head & Neck Nursing*. 43(1):36-48.
- Colandrea, M. (2025). The Expanding Role of Nurses and Nurse Practitioners in Otology: Meeting the Needs of a Changing Healthcare Landscape. *ORL*

Head and Neck Nursing Journal. 43(2):9.

- Colandrea, M. (2025). Advancing Excellence in Head and Neck Cancer Through Leadership and Professional Development. *ORL Head and Neck Nursing Journal*. 43(1):12.
- Colandrea, M. (2024). The History of Pediatric Nursing. *ORL Head and Neck Nursing Journal*. 42(4):6-8.
- Colandrea, M. (2024). Navigating Social Determinants of Health Through the Lens of a Nurse. *ORL Head and Neck Nursing Journal*. 42(3):7

ORL Update

- Colandrea, M. (2025). Presidents Message. *Update: The Society of Otorhinolaryngology and Head and Neck Nurses, Inc.* 47(2) 2.
- Colandrea, M. (2025). Presidents Message. *Update: The Society of Otorhinolaryngology and Head and Neck Nurses, Inc.* 47(1) 2.
- Colandrea, M. (2024). Presidents Message. *Update: The Society of Otorhinolaryngology and Head and Neck Nurses, Inc.* 46(4) 2-3.
- Colandrea, M. (2024). Presidents Message. *Update: The Society of Otorhinolaryngology and Head and Neck Nurses, Inc.* 46(3) 2.

Other Journal Publications

- Pandian V, Colandrea M, Sullivan N, Maragos CS, Stanley S, Brenner MJ. Effect of AvTrach® Wearable Airway Simulator versus High-Fidelity Manikin on Tracheostomy Suctioning Competency and Physiological Stress: A Multi-Institutional Randomized Controlled Trial. *Tracheostomy*. 2025;2(1):43-55. doi:10.62905/001c.132160
- Brenner MJ, Sahay S, Silveira RM, et al. Addressing Education and Care Gaps in Tracheostomy Management: Insights from a Multi-Stakeholder Global Survey. *Tracheostomy*. 2025;2(1):15-28. doi:10.62905/001c.129226
- Sherlock LP, Ballard-Hernandez J, Boudin-George A, Clark K, Colandrea M, Edmonds C, Kelley C, Lovelace S, Mahmood S, Martinez I, Myers P, Pulliam S, Sall J, Spencer M, Theodoroff SM, Tolisano AM, Wayman LM, Zaugg T, Folmer RL. (2025). Clinical Practice Guideline for Management of Tinnitus: Recommendations From the US VA/DOD Clinical Practice Guideline Work Group. *JAMA Otolaryngol Head Neck Surg*. doi: 10.1001/jamaoto.2025.0052. Epub ahead of print. PMID: 40111327.

- Boggan J.C., Sankineni S., Dennis P., Dazhe C., Sledge T.W., Halpern D., Rushton S., Williams J.W., Der T., Tabriz A.A., Gordon A.M., Jacobs M., Boucher N.A., Colandrea M., Alexopoulos A., Jones J.R., Leflore-Lloyd N., Cantrell S., Goldstein K.M., Gierisch, J.M. (2025). Effectiveness of Synchronous Postdischarge Contacts on Health Care Use and Patient Satisfaction: A Systematic Review and Meta-analysis. *Ann Intern Med.* doi:10.7326/ANNALS-24-01140 *+
- VA/DOD Clinical Practice Guideline. (2024). Management of Chronic Insomnia Disorder and Obstructive Sleep Apnea Work Group Washington, DC: U.S. Government Printing Office.
- VA/DoD Clinical Practice Guideline. (2024). Tinnitus. Washington, DC: U.S. Government Printing Office
- Boggan, J., Gordan, A., Sankineni, S., Jacobs, M., Der, T., Rushton, S., Dazhe, C., Williams, J., Wong, T., Alishahi, A., Jones, J., Halpern, D., Alexopoulos, A., Colandrea, M., Boucher, N., Leflore-Lloyd, N., Snyder, J., Cantrell, S., Dennis, P., Goldstein, K., Gierisch, J. (2024). Effectiveness of Post-Discharge Contacts on Health Care Utilization and Patient Satisfaction: A Systemic Review.

Washington, DC: Evidence Synthesis Program, Health Systems Research, Office of Research and Development, Department of VA. VA ESP Project #09-10.

Book Chapters

- Gawlik, K., Melnyk, B., & Teall, A. (2025). *Evidence-Based Physical Examination: Handbook*. New York, NY: Springer. Chapter 16: Gawlik, K., Colandrea, M., & Raynor, E. Evidence-based assessment of ears, nose, and throat. ISBN:9780826155320.
- Colandrea, M., Raynor, E. (2025) Evidenced-Based Assessment of the Ears, Nose and Throat. In Gawlik, K., Melnyk, B., Teall, A. (Eds..). *Evidenced-Based Physical Assessment: Best Practices for Health and Well-Being Assessment*. Second Edition. (pp.395-431). New York: Springer. ISBN:978-0-82615531-3.

Budget

- Met with the Executive Director to review actual and proposed budget
- Discussed budget questions with Affinity Strategies
- Reviewed the budget at each board meeting
- Met quarterly with Budget Committee

Strategic Plan

- Updated Membership flyer
- Drafted letter for hospital administrators to support SOHN
- Reviewed Prospectus
- Networked with other organizations AANP, AAO-HNS, SPAO
- Unable to do local outreach in NC to increase SOHN membership
- Finish scope and standards of practice

Recommendations

- Build SOHN School and add core curriculum courses
- Advertise SIG meeting topics before the meetings to increase attendance
- Send a call out for Congress abstracts every year encouraging SOHN members to present
- Call out for manuscripts through other ENT organizations such as AAO, SPAO, etc.
- Work with Affinity Strategies to network with other ENT organizations
- Establish corporate partners

Wendy Lord Mackey, President-Elect

Major Activities

ORL Journal

- Member Editorial Board
- Guest Editor for 42.4 issue- Focus on Pediatrics
- Provided 3 feature articles and 1 editorial for journal (3 published- 1 pending)
- Reviewer for 10+ manuscripts
- Supported future guest editors
- Attended Editorial board meetings
- Preparing for Guest editor 44.2 issue

Congress 2024

- Coordinated Specialty focused Comprehensive course being offered at 48th congress including Pediatrics and Head and Neck Oncology
- 5 presentations at congress 2024
 - Mackey, W., Pandian, V., Ellis, T. (2024, October 20). *Innovative Ideas for Improving Practice but Stuck on What to Do Next- Let us Help!!*
 - Mackey, W., Newton, L., Giordano, T. (2024, October 19). *Innovations*

in Otolaryngology- a showcase of clinical projects. [Podium presentation].

- Mackey, W. (2024, October 20). *Clinical Guidelines - Development, Implementation, and Impact.* [Podium presentation].
- Mackey, W. (2024, October 20). *Bedside Fiberoptic Laryngoscopy Hands On Workshop- Pediatric Considerations.* [Podium presentation].
- Mackey, W. (2024, October 20). *The Pediatric Airway- Considerations for the ORL Nurse and Nurse Practitioner.* [Podium presentation].

- Poster Award Reviewer
- Scoping Course Faculty
- Attended planning meetings and assisted in various tasks

Congress 2025

- Member of Congress Planning Committee- Attended meetings and assisted with various tasks
- Coordinating Specialty focused

Comprehensive course being offered at 49th congress including Pediatrics and Head and Neck Oncology

- Secure faculty for pediatrics and updating material
- Mentoring faculty coordinator for Head and Neck Course

- Poster Award Reviewer
- Preparing 1 poster presentation for Congress 2025
- Planning for Skills courses
- Preparation of Congress presentation - Pediatric Rapid Fire

Spring Seminar

- Planning Committee
- Provided lecture- live and taped
 - Mackey, W. (2025, April 30). *From silent struggles to troubling coughs: Dysphagia and aspiration in young children.*

SOHN School

- Completed the Pediatric trach module
- Working on updating Pediatric modules of Comprehensive Course

- Mentoring new coordinator for updating Head and Neck modules

Otolaryngology Scope of Practice

- Finalizing Scope of Practice for our profession and society along with other SOHN leadership in collaboration with the AAN

Connecticut SOHN

- Participation in meetings
- Case presentation
- Journal club presentation

Other

- Supported the President and Board in any way that I could
- Multiple podium and poster presentations at local and national meetings
- Chair Policy Committee- reviewed items are presented
- Participation in Strategic planning of SOHN
- Collaboration with the PA National organization through scheduled meetings
- Collaboration with CEO of AAO-HN through scheduled meetings

Meetings Attended

- Awards and Scholarship
- Nominating Committee
- SIG- Advance Practice and Pediatrics
- Bylaws Committee
- Education Committee
- Policy Committee
- Budget Committee
- Congress Planning Committee
- Practice and Research Committee (Chair- see separate Report)
- Strategic Planning Committee (Chair)
- Guideline Taskforce Committee (AAO-HN)
- AAO Guideline Taskforce
- SOHN Congress 2024
- SOHN Spring Seminar
- CT ENT Society meeting

- Meetings with PA Society president
- Meetings with AAO-HNS CEO
- Affinity
- Weekly SOHN leadership check-in meetings
- Planning meetings for Pediatric Spring Day

Publications

- Mackey, W. L. (2024). Educational program for caregivers of children with tympanostomy tube otorrhea: impact on caregiver self-efficacy and clinical outcomes. *ORL - Head and Neck Nursing*, 42(4).
- Mackey, W. L. (2024). Advancing care in pediatric otolaryngology through publication. *ORL - Head and Neck Nursing*, 42(4).
- Pandian, V., Mackey, W. L., & Colandrea, M. (2024). The power of belonging: amplifying diversity, equity, and inclusion in otorhinolaryngology and head-neck nursing. *ORL - Head and Neck Nursing*, 42(1), 30-38.

Other

- Chan, O. & Mackey, W. (2025). *Providing safe gastric feedings in pediatric patients on high flow nasal cannula respiratory support*. Proquest submission.
- Hill, J., Mackey, W., Ramchandani, N. (2024). School and the child with a chronic illness. In Barber, C. (ed.) *Primary Care of Children with Chronic Conditions*. Elsevier.

Strategic Plan

- There were no tasks specifically assigned to me in the strategic plan, but in my role I reviewed, updated the plan overall, and worked with board and committee members to execute the plan
- Continued work on collaboration with outside organizations, growing membership, increasing financial stability of the organization, establishing new lectureships, expanding on skills workshops

- Planned meeting to brainstorm the strategic plan for the next 5 years as the current framework was established to be completed in December 2025

Recommendations

- Bring in more sponsorships
- Transition to new role as President
- Complete Scope and Practice for ENT Nursing
- Plan for 50th anniversary of SOHN
- Expand partnership with AAO and PAS and explore other opportunities for partnering with others
- Continue membership growth
- Expand international reach
- Publish SOHN School Modules
- Increase engagement with CORLN certification
- Continue to expand Hands on Skills Courses
- Continue to support all organization committees and meetings
- Serve as guest editor for second issue in 2026
- Continue on board and review when requested
- Continue momentum of quality submissions for journal, continuing with 4 issues per year and 4+ feature articles per issue
- Maintain structured time-line for publication
- Increase reviewer pool
- Develop of guide for guest editors to follow- step by step
- Offer new author mentorship program to stimulate ideas and foster member skills in publication- possibly partner with qualified SOHN mentor
- Develop Strategic Plan for 2026-2030
- Planning meeting set with president and present at Board meeting at congress 2025

Amy Ashburn, Vice President

Major Activities

- Reviewed SOHN Bylaws
- Chair of 48th annual congress Oct 2025
- Joined Member Enhancement Committee
- Connected with several pediatric ENT divisions to promote SOHN

- Assist with planning of 49th annual congress
- Recruited presenters
- Assist with planning the tracheostomy and otology skill courses
- Assisted with vendor involvement and sponsorship

Meetings Attended

- SOHN 48th Annual Congress
- SENTAC Annual Meeting
- ASPO Annual Meeting
- SOHN Spring 39th Seminar

Publications

- No new publications. 2 submitted within the past month.

Strategic Plan

Organizational Growth

- Able to connect with pediatric ENT establishments across the U.S. to promote SOHN membership
- Assist with promoting PA involvement for educational opportunities
- Promoted SOHN during other ENT organizational events

Financial Stability

- Able to build strong relationships with 3

corporate partners

- 1 partner is new to SOHN and will be showcased at Congress
- Was not able to grow international membership
- Was not able to review all shop merchandise (goal for next year)

Recommendations

- Continue allowing PAs to attend educational events
- Continue recruiting and keeping

relationships with corporate partners

- Build by educating corporations about NP involvement
- Continue to recruit partners when meeting them at other events
- Continue work on evaluating SOHN products

Lisa Gagnon, Secretary and Membership Enhancement Committee Chair

Major Activities

- Secretary (minutes SOHN Board/ENT-NF Board)Membership Enhancement Committee (Chair)
- Connecticut Chapter Meetings (President)
- SOHN Pediatric Spring Seminar

Meetings Attended

- All SOHN Board Meetings (July 2024- June 2025) and ENT -NF meetings (Jan 2025- June 2025)
- CT SOHN Meetings (March 2025, June 2025)
- Membership Enhancement Committee
- Practice and Research
- Nominating Committee
- Congress 2024
- Spring Meeting 2025 planning meetings
- Spring Seminar in Montreal & ASPO Spring 2025
- Chapter President
- APRN SIG (April)
- Awards Committee

Publications

- 2024 Volume 42 Issue 4
- Feature Article: Persistent Obstructive Sleep Apnea in the Pediatric Patient: Evidence Based Approach to Diagnosis and Management

Budget

- We did not spend any money for Membership Enhancement (unless we are considering the recruitment poster for SOHN at Pediatric Spring Meeting in Montreal & ASPO

Strategic Plan

- Membership Enhancement:
- Met 5% Membership Growth (exceeded)
- Updated marketing materials (membership flyers, general & student)
- As Chapter President CT SOHN- increased CT Chapter attendance/membership. Other chapters are doing similar outreach to recruit people to attend their meetings.
- Template was created for hospital leadership outreach
- For Nominating committee (as a participant) a slate of candidates was achieved for next election.
- Have not increased International membership.
- Have not expanded geographical membership (expand in 3 states that did not have members)
- Need to increase nursing student membership growth.

Recommendations

- Continue to secure external funds and grants to support SOHN- can we secure even more funds?
- Get more Vendor support for our meetings, can be exhibit, or sponsor lunch or wine &c heese/posters or fee for sponsor name on our walk tee-shirts.
- Secure and increase sponsorship for Congress and Spring Meeting support.
- Continue to build relationships with other professional organizations (AAO, ASPO, etc) will also potentially help support our organization financially.
- Continue offering skill workshops at Congress and CME's so PA's can attend and get credit.

- Revenue increase with high-end quality SOHN swag.
- Minor- Would it be more cost effective to have our Board dinner out at Restaurant than catered at hotel?
- Work with social media to post our planned extracurricular events at Congress Early, get people excited to go to presidential reception or am walk, poster/wine & cheese reception.
- Some Committees may be able to meet less.
- The Journal has had excellent momentum, would be great to achieve PUBMED access.
- Need to continue our Membership Growth and work on our National growth in underrepresented geographical areas/states- This will be the focus at our upcoming membership enhancement meetings. We also need to work to expand our International growth. It is great to see DEI woven into our strategic plan. Expanding our membership will help to achieve this.
- We also have to work on membership renewal in a timely manner. Many members renew when they are going to Congress.
- Continue to develop our relationships with other key ENT organizations- AAO, ASPO, COSM, SENTAC, etc so we can build our membership potentially through these avenues as well.

Lisa Lever, Treasurer and Chapter Coordinator

Major Activities

I have led the Chapter Presidents meeting in 2024-2025. I attended the Mid-year Board Meeting. I attended Congress in 2024 and assisted with the ENT-NF raffle. I facilitated the Office Based Practice SIG meeting at Congress in 2024.

Meetings Attended

I have attended all but one SOHN & ENT-

NF Board meetings in 2024-2025. I have attended Budget meetings as scheduled in 2024-2025.

Budget

Reviewed actual and compared budget amounts at each board meeting.

Strategic Plan

- We were able to develop a realistic budget for 2025 and have been able to keep the organization on track.

- I assisted in the creation of a new Chapter in California in 2025.
- No virtual Chapter.

Recommendations

- Continue to increase membership.
- Continue to increase corporate donors.

Board of Directors

Tiffany Ellis – Board of Directors, Co-Chair Practice and Research Committee, Fed/Military SIG Chair

Major Activities

- Co-Chair Research Committee
- Organized recruitment and selection of SOHN participants for AAO-HNS national guideline committee
- Creation of a manuscript submitted to the SOHN journal assessing SOHN members knowledge of EBP
- Evaluation of Poster presentations for Congress
- Recruitment and participation in creation of lectures for Congress
- FED/MIL SIG Facilitator
- Secretary NC SOHN Chapter

Meetings Attended

- 7/5/24 – Research Panel Planning

- 7/29/24 – NC SOHN Chapter Meeting
- 10/5/24 – Research Planning Meeting
- 10/18-10/21/25 – Congress
- 11/18/24 – Nc Sohn Chapter Meeting
- 11/20/2024 – Research And Practice Meeting
- 12/11/2024 – Board Of Directors Meeting
- 1/20/25 – Congress Skills Lab Debrief
- 1/25/25 – Midwinter Board Meeting
- 1/29/25 – Research And Practice Meeting
- 3/19/25 – Budget Meeting
- 4/8/25 – Board Meeting
- 4/29/25 – Research And Practice Planning
- 5/21/25 – Research and Practice Meeting
- 6/24/25 – Fed/Mil Sig
- 6/25/25 – Nurse Planner

Publications

- Submission of manuscript under review: Bridging the Gap: Assessing Evidence-Based Practice Engagement Among Otolaryngology and Head-Neck Nurses
- SOHN School online enduring credit: Speech and swallowing with tracheostomy and laryngectomy

Strategic Plan

- Executive Board: Identify a collaborative initiative with 2
- Organizations outside SOHN – Booth at AAO-HNS and partnership with ASPO

Recommendations

- Increased participation of more board members in year-round SOHN offerings
- Monitor time to stay on task and complete agenda on time
- Continued increase in scholarly publications

Regina Kahnert – Board of Directors, SIG Coordinator

Major Activities

- Created calendar for SIG leaders to present
- Kept SIG leaders updated on education requirements as they changed.

Meetings Attended

- 2024 Congress
- Assisted in Scope instructing course
- Assisted in trach course
- 1/2025 – Board meeting

- 1/29/2025 – Research and practice committee- provided questions for APP salary project

Strategic Plan

- Continued to encourage new members to join
- Contributed to SOHN school Head and Neck Section
- Unable to get many people to commit to membership
- Unable to get updates on local chapter that has been inactive and how to address

Recommendations

- I requested last year that when people renew their membership that it is a mandatory requirement they fill in the SIGS they are interested in before they can finalize their order. I waited to renew my membership purposely for another month and this mandate was not in place. I was also not able to find a 2 yr renewal option no matter how I logged in.

**Martha Ryan – Board of Directors,
President Atlanta Regional Chapter, Social
Media Committee**

Major Activities

- Board Meetings attended- 7/9/24, 10/17/24, 1/25/25, 3/19/25, 4/8/25
- Social Media Committee Meetings monthly between July 2024-June 2025
- Attended Annual SOHN Congress October 2024
- Otology Skills Lab facilitator October 2024
- Chapter Presidents Meeting- 7/18/24, 1/23/25
- Practice and research committee meeting 1/29/25
- Atlanta Chapter Journal Club 3/9/25
- Atlanta Chapter Annual Business Meeting 11/21/2024
- SOHN Congress Skills Lab Planning- 1/20, 7/2, 7/18
- Helped review Tracheostomy Modules
- Presented Updates in Salivary Gland Disorders for Spring Seminar on 5/16/2025
- Developing/exploring proposal offering PA membership into SOHN

Publications

- Published Feature Article in ORL. Head & Neck Journal -Frontline Nursing Perceptions of Care Coordination in a Head and Neck Cancer Multidisciplinary Clinic, volume 43 –Issue 3

Strategic Plan

- Increased membership in SOHN at the chapter and national level with the Atlanta Journal club offering
- Reached out to local large healthcare systems and Otolaryngology leadership contacts regarding SOHN
- Actively on social media committee for proposed marketing posts
- Developed proposal to expand membership to include PAs for membership enhancement
- Provided feedback during board meetings for critical discussion of strategic plan
- Did not enhance international members recruitment
- Did not reach out to local nursing schools for membership enhancement or larger national MD organizations
- Did not assist in identifying any additional corporate sponsors

Recommendations

- Consider reaching out to KLS or Storz for additional corporate sponsorship during annual Congress
- Consider adding PA associate membership to organization
- Open trach school and advertise to RN education leaders at large academic centers
- Plan a volunteer event during annual Congress- like free screening?
- Consider joint meeting with ENT for the PA-C every 3-4 years for collaboration
- Offer membership discounts to authors who submit articles for membership
- Offer 1:1 mentorship for first time writers
- Strategic alignment and marketing with APRN organizations to enhance NP membership that may be following the PA organization
- Realign committees and set targetable deliverables for the year, present at quarterly board meetings

Tyree Smith – Board of Directors

Major Activities

- Coordinated membership renewal strategies, including grace period reminders, email outreach, and incentive planning.
- Planned and discussed targeted email campaigns with templates (3-choice version to go out late March).
- Organized membership growth initiatives:
- Spring meeting free ticket system (encouraging early renewals).
- Hospital Administrator letter finalized in bullet form (pending SOHN letterhead).
- Membership/student flyer revisions (adding QR codes, bullet points for visibility, potential cost reduction for students).
- Reviewed and accepted minutes from November 2024 meeting.
- Identified new approach: non-members will pay fees to attend meetings moving forward.

- Developed plans to draft thank-you email templates for new members and attendees.
- Strategic discussions on partnering with other ENT organizations (tabled for future meetings).
- Strategic discussions on international growth (tabled for future meetings).

Meetings Attended

- November 21, 2024 Membership Enhancement Committee meeting.
- February 20, 2025 Membership Enhancement Committee meeting.

Budget

- No direct financial report was given in minutes.
- Activities included planning cost-neutral strategies (free meeting entry as incentive, QR-code flyers, electronic templates).
- Student flyer cost savings discussed by potentially reducing from \$50 to a lower amount.

Strategic Plan

- Advanced membership growth initiatives through enhanced communication (emails, flyers, QR codes).
- Improved member engagement by creating structured incentive programs (free ticket system).
- Completed Hospital Administrator letter for outreach to institutions.
- Instituted plan for non-member fee structure to support sustainability.
- Developed framework for improved student outreach with cost adjustments and flyer redesign.
- International growth initiatives (tabled).
- Partnering with external ENT organizations (tabled).
- Final implementation of revised flyers and emails (still pending distribution).

Committee Chairs

Karen Ulmer – Accredited Provider Program Director, National Education Committee Chair

Major Activities

- Drafted revisions to SOHN education paperwork per ANCC recommendations
- Submitted 2024 NARS report to ANCC
- Updated/created new resources/ documents for "Nurse Planners" resource page on the SOHN website
- Reviewed/revised submitted SIG and chapter education forms; communicated with local nurse planners/SIG leaders as indicated
- Reviewed and revised submitted education forms for Congress and Spring Seminar to ensure compliance with ANCC criteria
- Reviewed/revised SOHN Speaker Guidelines for Congress and Spring Seminar Series
- Worked with planning committee and Affinity to provide content for Congress brochure
- Drafted Accredited Provider Planning Template for both Spring Seminar and Congress
- Communicated with faculty with financial disclosures to mitigate any reported disclosures
- Created evaluations for both Spring Seminar and Congress
- Disseminated results of Congress and Spring Seminar evaluations to NEC, planning committees, and SOHN board

- Drafted 2024 SOHN Provider Unit Survey; sent to SOHN officers, board and committee chairs by Affinity
- Participated in the ANCC "Beyond the Basics" education webinar
- Attended/participated in ANCC town hall meetings
- Provided feedback to ANCC on proposed/upcoming updates to the ANCC self-study criteria
- Worked with Affinity and AdvancedRx to facilitate the 2025 nasal irrigation webinar presentations
- Updated "Nurse Planner Tutorial" per ANCC criteria updates
- Created "nurse planner tutorial" post-test
- Recorded and presented "Nurse Planner Tutorial"
- Drafted SOHN DEI statement

Meetings Attended

- Attended SOHN and ENT-NF board meetings as scheduled
- Chaired NEC committee meetings; sent meeting minutes to NEC committee members
- Participated in Congress planning committee meetings
- Participated in Spring Seminar planning meetings
- Attended SOHN 48th Annual Congress, Baltimore, MD
- Attended SOHN 39th Annual Spring Seminar
- Attended SOHN Practice and Research

committee meetings

- Attended MD/DC SOHN chapter meetings
- Attended AdvancedRx nasal irrigation webinar

Budget

- \$375- required APPD continuing education with ANCC
- Other education expenses per Affinity contract

Strategic Plan

- Drafted DEI statement
- Working to obtain draft SOHN School modules from presenters; soliciting peer review of completed drafts

Recommendations

- Financial support for required ANCC NCPD criteria continuing education for APPD
- Financial support for required ANCC NCPD criteria continuing education for EC
- IT support for recording NCPD presentations
- Feasibility/cost effectiveness survey for in-person Spring Seminar
- Can Affinity support local chapter activities (ie. Online education surveys/ evaluations)?
- Develop taskforce for upcoming ANCC accreditation survey

Sharon Jamison – SOHN Education Coordinator

Major Activities

Coordinated the 48th Annual SOHN Congress & Educational Symposium

- Created the worksheet/ updated as needed
- Communicated with speakers
- Edited Educational Planning forms
- Recorded/ edited all speaker presentations
- Managed the on- site event at Johns Hopkins

Coordinated the 39th SOHN Spring Seminar

- Created the worksheet/ updated as needed
- Communicated with speakers
- Edited Educational Planning forms
- Recorded/ edited almost all speaker presentations
- Managed Zoom virtual events

Coordinating the 49th Annual SOHN Congress & Educational Symposium

Meetings Attended

- Mid- Winter Board meeting

- SOHN Board meetings
- NEC meetings
- Recorded & edited the updated Nurse Planner Tutorial
- SOHN Spring Seminar Planning meetings
- SOHN Congress Planning meetings

Publications

- Wrote an article for the ORL H/N Journal Highlights From the Hill section: Opioid Crisis in America. Published in 2024 Volume 4 edition.

Strategic Plan

- Submitted five Tracheostomy/ Laryngectomy modules to SOHN HQ for upload to SOHN School
- One more Tracheostomy/ Laryngectomy module to be completed

Kristine Estheimer – Nominating Committee Chair

Major Activities

Coordinated and recruited candidates for open SOHN positions:

- Treasurer (1)
- Board of Directors (3)
- Nominating Committee (2)

Recommendations

- Request that the HPAC Lectureship be financed
- Recommend increase in SOHN/ PA interaction? – More Physician Assistant presentations

- Review the SIG meeting attendance/ determine how many meetings per year are appropriate (several SIG Leaders are stepping down at the end of the year- are there others to step up?)
- Strategic Plan needs an update to be proactive regarding the next five years

Meetings Attended

- Nominating Committee: 7/24/2025, 1/22/2025, 3/5/2025, 5/21/2025, 7/16/2025.
- Board Meeting: 4/8/2025, 7/8/2025

Strategic Plan

- Utilized SOHN marketing tools to announce open committee and board positions.
- Utilized membership directory to identify possible candidates based on

member's reply regarding interest in being involved with the organization.

Recommendations

- Continue to offer hybrid events to increase attendance and revenue from annual meetings.
- Consider changing bylaws regarding term limits for Board Positions as candidate pool was very limited for Treasurer due to interested parties having served 2 terms.

Marci Lee Nilsen – Congress Planning Committee

Major Activities

- Chair, Spring Seminar Adult Day- May 16th
- Chair, Congress 2025- October 9-12
- Co-Chair, Congress 2024

Meetings Attended

- >10 meetings

Strategic Plan

- For Adult Day, holding the spring seminar virtually has allowed us to generate a profit with minimal expenses.
- We offered a variety of topics at both the spring seminar and Congress that addressed health disparities, including our keynote speaker at this year's Congress—Dr. Brown (Office for Health Equity and Inclusion). At the 2024

Congress, Drs. Angela Mazul and Marci Nilsen gave a presentation specifically on health disparities, and global oncology will be a featured topic at the 2025 Spring Seminar.

Vinciya Pandian – Editor-in-Chief, ORL-Head and Neck Nursing Journal

Major Activities

- Published Issues 1, 2, and 3 of 2025 on schedule; Issue 4 is in progress with reasonable submissions.
- Established a dedicated journal email (orljournaleditor@sohnnurse.com) for professional correspondence.
- Advanced discussions with Origin Editorial for editorial assistant support to strengthen copyediting and adherence to APA/EQUATOR guidelines.
- Expanded themed issue planning through 2026 (Head & Neck Cancer, Otology/Neurotology, Multidisciplinary Teams, Pediatrics, Sinus/Rhinology, Pediatric Focus, Patient-Centered Care & Innovation).
- Continued strategic focus on PubMed indexing, Impact Factor eligibility, mentoring new authors, and promoting

interprofessional scholarship.

- Recognizing reviewer contributions with certificates; plan to distribute by end of year.
- Integrated discussions of AI use in scholarly writing, emphasizing ethical and judicious applications.

Meetings Attended

- SOHN Editorial Board meetings x 3
- SOHN Board meetings x 2
- ENT-NF Board meetings x 2

Publications

- Primary contributions were through editorial leadership, board reports, and society communications.

Budget

We had budgeted \$10,000.

For the first half of 2025 (January-June):

- Income totaled \$8,050, comprised of \$50 from subscriptions, \$4,500 from

advertising, and \$3,500 from EBSCO royalties.

- Expenses totaled \$2,892.

Looking ahead to the second half of 2025 (July-December), we anticipate:

- Stable advertising revenue and royalty payments from EBSCO.
- Continued investment in editorial operations and production, with potential expansion of editorial assistant support (via Origin Editorial) to strengthen copyediting and APA/ EQUATOR compliance.
- Minimal to moderate expenses in marketing/outreach, aligned with efforts to increase visibility and support PubMed indexing goals.

Overall, the journal is on track to end 2025 with a slightly positive financial balance, ensuring sustainability and capacity for future growth initiatives.

Strategic Plan

- Advanced journal visibility with consistent on-time publication of 2025 issues.
- Implemented EQUATOR and APA guidelines more rigorously in editorial process.
- Expanded mentorship of new and first-time nurse authors.
- Enhanced reviewer recognition through certificates and awards.
- Promoted interprofessional submissions (nursing, medicine, speech-language pathology, audiology).

- PubMed indexing not yet achieved.
- Impact factor status remains in progress.
- Limited expansion of international submissions and digital outreach; strategies tabled for future discussion.

Recommendations

- Consider allocation for editorial assistant services (via Origin Editorial) to strengthen copyediting and efficiency.
- Continue themed issues and mentorship programs for first-time authors; explore international and interdisciplinary collaborations.

- Maintain quarterly board meetings; include workshops on AI in scholarly writing and author mentorship at congress.
- Prioritize PubMed indexing application, increase visibility through digital outreach, and expand systematic reviews and quantitative research submissions.
- Incorporate structured outreach for international authors, enhance reviewer training, and finalize groundwork for impact factor eligibility.

Bryan Facione – Health Policy and Advocacy Chair

Major Activities

- Recruited HCPA speaker for Congress- Dr. Jerome Adams
- Solicited State Health Policy Updates from SOHN members
- Researched and presented relevant topics and updates on National policy during quarterly HCPA meetings
- Recruited speaker, Maria Colandrea, to discuss Full Practice Authority, NP certification, and other professional practice legal considerations
- Completed Board Reports
- Served on Editorial Board for ORL journal and reviewed articles
- Completed HCPA 'Updates'
- Worked toward recruiting a new chair, without success

- Assisted with hands-on skills courses for SOHN Congress (epistaxis, scoping, otology)

Meetings Attended

- Led HCPA meetings Quarterly
- Attended Editorial Meetings
- Attended SOHN Board Meetings
- Attended SOHN 2024 Congress

Publications

- Authored State Health Policy Update Article for ORL journal in 2024 and 2025
- Authored and recruited authors for 'Highlights on the Hill' for the ORL journal throughout the year.

Budget

- Advised the board to approve a \$500 honorarium for the HCPA speaker.

Recommendations

- Recommend \$500 Honorarium is Budgeted annually for recruitment of HCPA Speaker at Congress.
- Annually encourage political action by members to promote the profession of ENT nursing and the health of our patients and populations through letter writing to Congress
- A new chair is needed to lead the group in 2026. Recommend asking new board member to consider leading this committee
- Recommend Board consider sending HCPA Chair to annual ANA Political Action Day Annually and to encourage political action by members to promote the profession of ENT nursing and the health of our patients and populations through letter writing to congress.

Wendy Lord Mackey – Practice and Research Committee Chair

Major Activities

- Establish Committee Goals and Metrics
 - Goals reviewed and approved for 2025
 - Metrics for Committee Success for 2025 reviewed and established
- Conducted quarterly meetings on behalf of the committee
- Provided quarterly reports to the Update on the Committees efforts
- Update information on the website regarding the committee
- Reviewed Research/EBP Grant Applications and rating forms
- Evaluation of new Application process for

Professional Opportunities- utilized for external reviewer process

- Represented SOHN on AAO Guideline Taskforce Committee
 - Attended in person meeting in Alexandria VI and virtual meetings as assigned
 - Reviewed and rated potential topics for CPG development
- Reviewed applications and appointed members to AAO Guideline and Consensus Statement Committees for SOHN participation in development and review
 - Clinical Practice Guideline for Bell's Palsy- Jaclyn Wirkus, DNP, APRN, CORLN
 - Clinical Practice Guideline update

on Tinnitus- Helen Kim, MSN, ANP-C, APNP, CORLN

- Endorsement of Clinical Practice Guidelines on Adult Sinusitis
- Identified external reviewers of Sinusitis Surgery Guideline- Stephanie Kinney and Raymond Edquid
- Assessment of update need for 2013 Clinical Practice Guideline on Bell's Palsy - Tiffany Ellis and Wendy Mackey
- Provided feedback on AAO guidelines when open for external review
- Provided SOHN representation on VA/ DoD Clinical Practice Guidelines Update: Obstructive Sleep Apnea and Insomnia- Sarah Holdsworth and Ashlynn Capace

- Submitted article to Sohn journal regarding EBV Survey- pending publication
- Beginning process for Professional Development Videos for Website and Member access

Congress 2024 Participation on Behalf of the Committee

- Panel Workshop- Mackey, W., Pandian, V., Ellis, T. (2024, October 20). *Innovative Ideas for Improving Practice but Stuck on What to Do Next- Let us Help!!*
- Innovation Presentations- Mackey, W., Newton, L., Giordano, T. (2024, October 19). *Innovations in Otolaryngology- a showcase of clinical projects*. [Podium presentation].
- Panel Discussion- Mackey, W. (2024, October 20). *Clinical Guidelines - Development, Implementation, and*

Impact. [Podium presentation].

- Congress Committee meeting and brainstorming session
- #### Congress Planning 2025
- Promote poster and podium presentation from membership
 - Poster Session Review for awards
 - Submit poster
 - Planned presentation by Laurie Newton on Scholarly Presentations
 - Planning for committee Meeting
 - Working on Poster regarding our committee for AAO and SOHN

Budget

- Supported representation at GTF meeting

Recommendations

- Include budget for GTC representative

attendance

- Planned activities:
 - Membership Survey development
 - Work with PA org re APP survey
 - Professional Development Library
 - Continue collaboration with overlapping organizations
 - Continue to promote scholarship within organization
 - Promote ideas for multi-center project
 - Transition Chair position to new leadership
- Ideas to increase involvement in Practice and research committee
- Continued SOHN participation in GTF
- Transition representation on committee to new leadership

Beth Baker – Social Media Chair

Major Activities

- Posted SOHN and ENT-NF activities on social media twice a week

Meetings Attended

- Midwinter board meeting, monthly social media committee meetings, spring board meeting

Recommendations

- SOHN members to take pictures to post on social media platforms during congress

2025 SOHN Ear, Nose, and Throat Foundation Reports

Executive Board

Maria Colandrea, President

Major Activities

- Prepare for quarterly and ad hoc board meetings (agenda, financial reports, etc.
- Attended Congress 2024
- Wrote up ENT-NF updates in Update
- Review and approve financial contracts
- Reviewed and updated the ENT-NF administrative policy manual.
- Planned the Award Committee meetings and worked with the committee to select lectureship winners.
- Contributed financially to the ENT-NF Foundation.
- On behalf of the NC SOHN Chapter, raised money to contribute to the ENT-NF Foundation raffle.
- Updated Tracheostomy Modules.
- Serve as a peer reviewer
- Led the honor a nurse campaign during May

- Sent thank you notes to all ENT-NF donors
- Solicited money for the Barbara Sigler Head and Neck Lectureship raising a total of \$11,750

Budget

- Met with executive director and Budget and Finance Committee to review budget.
- Review budget at every board meeting
- Met with Dr. Meyers and corresponding with physicians at Pittsburgh Department of Otolaryngology for lectureship funding for Barbara.
- Strategic Plan
- Maximized honor a nurse campaign
- Started a campaign to raise money for additional ENT-NF lectureship
- Reached out to Olympus for a 20K grant.
- Solicited SOHN members for legacy lectureship

- Did not reach out to 10 companies for funding support

Recommendations

- Reach the 30K maximum for the Barbara Sigler Lectureship
- \$50 for 50 year campaign.
- ENT-NF retreat to update Strategic goals
- Have ENT-NF provide funding to support the journal
- We need to focus on getting donations from corporations to support lectureships and scholarships.
- Find a Development Coordinator who has connections in the ENT specialty to network for funding.
- Identify realistic goals in obtaining funding.

Amy Ashburn, Vice President

Major Activities

- Reviewed SOHN Bylaws
- Chair of 48th Annual Congress Oct 2025
- Joined Member Enhancement Committee
 - Connected with several pediatric ENT divisions to promote SOHN
- Assist with planning of 49th Annual Congress
 - Recruited presenters
 - Assist with planning the tracheostomy and otology skill courses
 - Assisted with vendor involvement and sponsorship

Meetings Attended

- SOHN 48th Annual Congress
- SENTAC Annual Meeting
- ASPO Annual Meeting
- SOHN Spring 39th Seminar

Publications

- No new publications. 2 submitted within the past month.

Strategic Plan

Evidence-Based Practice

- Plan to submit to the ORL Journal following congress.
- Assist with additional funding and grant information

Recommendations

- Repeat education offering on research grant writing (previous in 2023);

possibly via SOHN school?

- Offer additional education on:
 - journal writing and submission.
 - How to start a research project.
- Many were not able to attend previous sessions or view them. Making them available in SOHN school will promote this strategy.
- Work on promoting SOHN members to submit EBP/research posters.
- Continue recruiting members to submit to ORL journal and post presentations.
- Continue work on evaluating SOHN products
- Continue to work on obtaining donations for raffle
- Personal level: understand more on grant writing and funding.

Lisa Lever – Treasurer/Chapter Coordinator

Major Activities

I assisted with the Raffle Fund Raiser at the 2024 Congress. I also facilitated the Chapter President meetings over the past year. I was involved in developing the 2025 budget for ENT-NF. I led the SIG for Office Based Practice at Congress.

Meetings Attended

Attended ENT-NF Board meetings as scheduled from July 2024-June 2025

including both virtual meetings and in person at Congress. Attended additional budget meetings as scheduled.

Budget

Reviewed the ENT-NF budget at each board meeting and ensuring we are on budget

Strategic Plan

- We were able to develop a realistic budget for 2025 and have been able to keep the organization on track.

- Assisted in organizing a new Chapter in California.
- No “virtual” Chapter started yet.

Recommendations

- Continue to increase membership in SOHN
- Increase number of corporate donors

Lisa Gagnon – Secretary

Major Activities

- Membership Enhancement Committee (Chair)
- Connecticut Chapter Meetings (President)
- SOHN Pediatric Spring Seminar
- Secretary (minutes SOHN Board/ENT-NF Board)
- All SOHN Board Meetings (July 2024-June 2025) and ENT -NF meetings (Jan 2025- June 2025)
- CT SOHN Meetings
- Membership Enhancement Committee
- Practice and Research
- Nominating Committee
- Congress 2024
- Spring Meeting 2025 planning meetings
- Spring Seminar in Montreal & ASPO Spring 2025

- Chapter President
- APRN SIG (April)
- Awards Committee

Publications

- 2024 Volume 42 Issue 4
Feature Article: Persistent Obstructive Sleep Apnea in the Pediatric Patient: Evidence Based Approach to Diagnosis and Management

Budget

We did not spend any money for Membership Enhancement (unless we are considering the recruitment poster for SOHN at Pediatric Spring Meeting in Montreal & ASPO)

Strategic Plan

- Membership Enhancement:
- Met 5% Membership Growth (exceeded)
- Updated marketing materials (membership flyers, general & student)
- As Chapter President CT SOHN- increased

CT Chapter attendance/membership. Other chapters are doing similar outreach to recruit people to attend their meetings.

- Template was created for hospital leadership outreach
- For Nominating committee (as a participant) a slate of candidates was achieved for next election.
- Have not increased International membership.
- Have not expanded geographical membership (expand in 3 states that did not have members)
- Need to increase nursing student membership growth.

Recommendations

- Continue to secure external funds and grants to support SOHN- can we secure even more funds?
- Secure and increase sponsorship for Congress and Spring Meeting support.

- Continue to build relationships with other professional organizations (AAO, ASPO, etc) will also potentially help support our organization financially.
- Minor- Would it be more cost effective to have our Board dinner out at Restaurant than catered at hotel?
- Post our extracurricular events at Congress Early, get people excited to go to presidential reception or am walk, poster/wine & cheese reception.
- Some Committees may be able to meet less.
- The Journal has had excellent momentum, would be great to achieve PUBMED access.
- Need to continue our Membership Growth and work on our National growth in underrepresented geographical areas/states- This will be the focus at our upcoming membership enhancement meetings. We also need to work to expand our International growth. It is great to see DEI woven into our strategic plan. Expanding our membership will help to achieve this.
- We also have to work on membership renewal in a timely manner. Many members renew when they are going to Congress.

Board of Directors

Hope Andresen – ENT-NF Board of Directors and Raffle Coordinator

Major Activities

- Solicited donations for the ENT-NF raffle via email blast and social media.
- Coordinated all items, made placards, setup all items for display
- Donated mountain house get away for silent auction
- Received a total of \$7900 in donations via raffle, silent auction, tee-shirts

Meetings Attended

- 2024 SOHN Congress
- Attended all ENT-NF board meetings via zoom

Recommendations

- Continue to pay for Development Coordinator's room for Congress.
- Allow for a "decorating budget" of \$100 maximum for raffle setup
- Find and appoint a person very familiar with the ENT related industry, such as

pharmaceuticals, instrument, and other related companies to solicit funds, grants, and other pertinent monies/ items/participation for the Foundation

- Continue to have the Development Coordinator oversee the Raffle Coordinator and Fun-Run/Walk Coordinator as part of the job description
- Start in January the \$50 donation for 50 years of SOHN and advertise this frequently

Sharon Jamison – ENT-NF Board of Directors

Major Activities

Coordinated the 48th Annual SOHN Congress & Educational Symposium

- Created the worksheet/ updated as needed
- Communicated with speakers
- Edited Educational Planning forms
- Recorded/ edited all speaker presentations
- Managed the on- site event at Johns Hopkins

Coordinated the 39th SOHN Spring Seminar

- Created the worksheet/ updated as needed
- Communicated with speakers
- Edited Educational Planning forms
- Recorded/ edited almost all speaker presentations
- Managed Zoom virtual events

Coordinating the 49th Annual SOHN Congress & Educational Symposium

ENT-NF Liaison to the Awards Committee

- Assembled eligible articles for review
- Revised scoring forms
- Redacted seven articles/ disseminated to ENT NF Board members

Managed/ completed five Tracheostomy/ Laryngectomy modules & submitted to SOHN HQ for upload

Meetings Attended

- 2024 SOHN Congress
 - Congress Planning meetings
- 2025 SOHN Spring Seminar
 - Spring Seminar Planning meetings
- NEC meetings
- Editorial Board meeting
- SOHN Awards Committee meetings

Publications

- Wrote an article for the ORL H/N Journal Highlights From the Hill section: Opioid Crisis in America. Published in 2024 Volume 4 edition.

Strategic Plan

- Met the challenge to complete one Tracheostomy/ Laryngectomy module.

- Completed and submitted five Trach/ Lary modules to SOHN for upload to SOHN School

- Promoted the idea to solicit funding to create a Head/ Neck Lectureship in honor of Barbara Sigler (Marci Nilsen communicated the idea to Barbara's previous colleagues at Pitt).

- \$11,700 received thus far

- All major plans I was assigned were accomplished.

Recommendations

- Strongly suggest that the updated strategic plan should include a monetary honorarium for the HPAC Lectureship (must be approved by SOHN BOD)
- Increase Physician Assistant collaborative activities
- Suggest ENT NF promotional page for one Journal issue highlighting ENT NF activities & how important fundraising is
- Suggest a retreat for ENT NF BOD to update the strategic plan

Cindy Dawson – ENT-NF Board of Directors

Major Activities

- Encourage membership to attend national Spring and Fall meetings.
- Send members opportunities for CE credits on line from other chapters

Meetings Attended

- Board of Directors, National Education Committee, Chapter Presidents meetings.

Budget

- The budget sits at ~ \$5000. We dedicated funding for members who attend national meetings, raffle at Congress, and in honor of SOHN members who passed in the past year.

Strategic Plan

- Several members completed certification!
- Membership declining due to retired nurses and most inpatient nurses take another type of certification or other

membership due to patient population (med-surg) that are combined with Oto patients.

Recommendations

- Active fund raiser
- Increase involvement in national committees
- Attendance at meetings
- Encourage members to discuss the articles and pertinence to our practice.
- Send out strategic plan and goals to meet as a chapter

SOHN / ENT NF 2024-2025 Dates & Deadlines

Midwinter Attendee Application.....November 1, 2025 Research and EBP Practice Grants..... Open Year-Round

Mark Your Calendars for Upcoming SOHN / ENT-NF Events

Spring and Congress Meetings

Paid Event – All Members are Invited to Attend

49th SOHN / ENT-NF Annual Congress and Nursing Symposia..... Oct 9th–12th

Annual Business Meetings

All Members are Invited to Attend

- October 12th (Congress)

SOHN Board Meetings

Board Members and Invited Committee Chairs Only

- October 8th (Congress)

Editorial Board Meetings

Board Members Only

- November 11th

ENT-NF Board Meetings

Board Members and Invited Committee Chairs Only

- October 8th (Congress)

Chapter President's Meeting

All Chapter Presidents are Invited to Attend

- October 10th (Congress)

Congress Planning Committee Meetings

Committee Members Only

- September 23rd
- October 1st

Health Policy and Advocacy Committee Meetings

All Members are Invited to Attend

- October 10th (Congress)
- December 3rd

Membership Enhancement Committee Meetings

All Members are Invited to Attend

- November 6th

National Education Committee Meetings

All Nurse Planners are Invited to Attend

- December 2nd

Research and Practice Committee Meetings

Committee Members Only

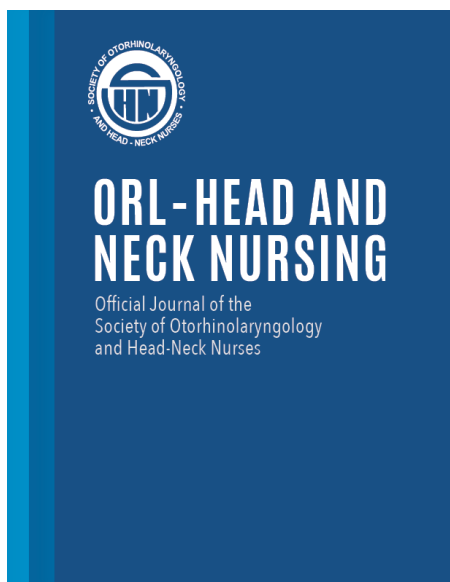
- October 10th (Congress)
- December 11th

Special Interest Group Meetings

All Members are Invited to Attend

- All SIGs (Congress) – October 10th
- Facial Plastics – November 11th
- Otology – December 16th

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