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**Update is a publication of the
Society of Otorhinolaryngology
and Head-Neck Nurses, Inc.**

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Head-Neck Nurses, Inc.**

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President's Message



Dearest SOHN Members,

As 2024 nears its close, I am filled with gratitude for what has been an incredible year for SOHN. Together, we've achieved so much, supported by our amazing leaders on the SOHN and ENT-NF Boards, innovative committee chairs, passionate Specialty Interest Group (SIG) leaders, and our dedicated members who continue to support and enrich our community. Allow me to share some of the 2024 highlights:

ENT-NF fund raising

This year, we set an ambitious goal to raise \$20,000 for the ENT-NF to support lectureships, scholarships, grants, and awards. Thanks to the incredible generosity of our members and initiatives such as the "Honor a Nurse Campaign," the ENT-NF raffle, and contributions on "Giving Tuesday," we raised an impressive \$21,826 amount for 2024. Through these donations, the ENT-NF has already provided over \$3,500 in funding to support the professional growth and development of our members.

To those who donated, thank you for making a difference! With the year not yet over, I encourage others to consider making a pledge before year-end. Your contributions are not only impactful but also tax-deductible.

Education

Meeting the educational needs of our members remains a top priority. This year, through SOHN Chapters, SIG events, the Spring Seminar, and the 48th Annual Congress, we offered 121 continuing education credits. A heartfelt thanks to Karen Ulmer, SOHN's Accredited Program Provider Director, and Sharon Jamison, SOHN's Education Coordinator. These incredible women work tirelessly to ensure our educational offerings meet the high standards of the American Nurses Credentialing Center (ANCC) and are of the highest quality for our members.

The 48th Annual Congress was a resounding success. Thanks to the Congress Planning Committee, chaired by Dr. Amy Ashburn and Dr. Marci Nilsen, we delivered a dynamic three-day event filled with cutting-edge education tailored to ORL and advanced practice nurses. Hosted at Johns Hopkins Medical Center, the Congress featured exceptional speakers, innovative sessions, and newly introduced hands-on skills courses—truly something for everyone!

Scope and Standards of Practice

We've begun updating the 2009 Scope and Standards of Otorhinolaryngology and Head-Neck Nursing Practice. Collaborating with the American Nurses Association (ANA), we aim to ensure our scope and standards meet the essential requirements of modern ORL nursing. In 2025, we will seek feedback as we advance this important initiative.

SOHN Journal

The ORL Nursing Journal had an outstanding year, with the editorial board, guest editors, and authors producing impactful publications on research, case studies, quality improvement, and evidence-based practices. A special thank you to the guest editors Dr. Vinciya Pandian, Dr. Marci Nilsen, and Dr. Wendy Mackey for their dedication to producing four high-quality issues. To all authors, thank you for sharing relevant research and knowledge to elevate our practice and improve patient care.

SOHN Membership and finances

Membership growth continues to be a point of pride, with 2024 reaching a maximum of 467 members, a 10% increase from 2023. Thank you for your efforts in growing our community! Please continue to share the value of SOHN with your colleagues, employers, fellow nurses, and advanced practice nurses. As the only national nursing organization dedicated to ORL nursing, SOHN offers a unique platform for focused education and specialized knowledge. Let's spread the word about how special and impactful this organization truly is so that our membership numbers will continue to grow.

Financially, SOHN remains strong and thriving as a small but mighty organization. The board remains fiscally conservative while strategically investing in initiatives that support our mission and vision. We are deeply grateful to our Executive Director, Marisa Snell, and Affinity Strategies for their exceptional leadership and unwavering support in ensuring our financial health and organizational success.

As we look ahead to 2025, let's carry forward the passion and dedication that define SOHN. Our mission and vision—"to advance the professional growth and development of nurses dedicated to the specialty of otorhinolaryngology head-neck nursing by promoting innovation in practice, education, research, and health policy while sustaining a dynamic organization responsive to the needs of the members"—continues to guide us.

It is an honor to lead this incredible organization of passionate members who embody SOHN's vision and values. Thank you for your dedication, hard work, and service. As Margaret J. Wheatley wisely said, "There is no power for change greater than a community discovering what it cares about." You are my community, working to advance ORL nursing care and ensuring we provide high-quality, evidence-based care to improve the health of our nation.

With gratitude and warm regards,



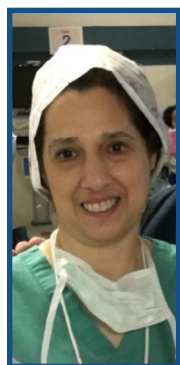
Maria Colandrea, DNP, NP-C, CORLN, FAANP, FFMRC SI

President 2024–2025

Society of Otorhinolaryngology and Head-Neck Nurses
Ear, Nose and Throat Nursing Foundation

In Loving Memory – Rosemary Buzzelli, RN, CORLN

Dedicated SOHN member...Devoted Chapter President...Advocate for ORL-HN continuing education



Rosemary, a beloved member of the SOHN community, passed away on October 8, 2024, at the age of 69. As a long-time SOHN member, Rosemary will be remembered for her unwavering support of SOHN and its education programs.

Over the years, she enthusiastically attended countless offerings, always prioritizing professional growth and collaboration. Rosemary was the founder of the Grand Rapids Chapter of SOHN, serving as its president for over 20 years. During her tenure, worked tirelessly to develop engaging educational programs and sustain a vibrant membership.

Rosemary's passion for the ENT Pediatric Operating Room defined her career, earning

her the love and respect of all who had the privilege of knowing her. Each year at Congress, Rosemary's presence was eagerly anticipated. She was always ready to lend a helping hand and brought boundless energy to every event. Rosemary truly embodied the SOHN spirit, and her absence will be deeply felt.

Sandra L. Schwartz, MS, RN, CORLN
NCBOHN Executive Director

2024 SOHN Board and Committee Chair Reports

Maria Colandrea, DNP, NP-C, CORLN, FAANP, FFMRC SI – President



Major Activities

- Prepare for quarterly and ad hoc board meetings (agendas, financial reports, etc.)
- Organize, collate, and review the Update publication for FY 2024
- Provided public comment for the AAO CPG on sinus surgery
- Review and approve financial contracts
- Served as President of the NC SOHN Chapter
- Presented at Congress 2023

- Updated policies and administrative manual
- Led the bylaw change to include student nurses and annual membership dates
- Led initial stages of updating the Scope and Standards of Practice
- Met with ANA leadership for guidance on the Scope and Standards of Practice
- Secured educational grant for Olympus to secure in kind donation of equipment for hands on courses in epistaxis and scoping
- Participated in the development of the

otology and tracheostomy hands on course

- Journal article peer reviewer
- Served as guest editor for the August 2023 ORL journal
- Updated materials on Teams site
- Updated SOHN School Tracheostomy Modules.

Meetings Attended

- Weekly meetings with the Executive Director.
- Research and Practice Committee.

- Health Policy.
- APRN SIG meetings.
- All Board Meetings.
- Membership Committee meetings.
- Spring Meeting.
- Congress Planning Committee meetings
- Editorial Meetings.
- Awards Committee meetings.
- NC SOHN Chapter meetings and educational events.
- Attended meetings on the AAO CPG for Rhinosinusitis.
- Met with multiple new members to mentor them in ORL nursing
- Met with ANA representative Dr. Carol Bickford to discuss standards and scope of practice.
- Met with Liz Schumaker to discuss SOHN financial reports and SOHN business.
- Met with CEO of Owl Products for support for otology course.

Publications

- Update February, April
- Colandrea, M. (2023). Editorial: Guest Editors Commentary. *ORL Head and Neck Nursing Journal*. 41(2):5.
- Colandrea, M. (2024). Editorial: Advocacy Through Nursing: The Importance of

Being at the Right Table. *ORL Head and Neck Nursing Journal*. 42(2):7.

- Pandian, V., Mackey, W., **Colandrea, M.** (2024). The Power of Belonging: Amplifying Diversity, Equity, and Inclusion in Otorhinolaryngology and Head-Neck Nursing. *ORL Head and Neck Nursing Journal*. 42(1):30-38.
- **Colandrea, M.** (2024). Book Review: The Essential Guide to Coding in Otolaryngology: Coding, Billing, and Practice Management, Second Edition. 42(2):34-35.

Budget

- Met with executive director and Budget and Finance Committee to review budget.
- Review budget at every board meeting.
- Advocate for SOHN through the executive director the charges made by Affinity Strategies.

Strategic Plan Report

- Worked with the board to update the strategic plan for 2024.
- Reviewed the strategic plan at each board meeting.
- Made edits to the prospectus.
- Made sure all sponsors were advertised on the website and ORL update, and journal.

- Worked with membership enhancement committee to increase membership.
- Recruited members from Veteran's Affairs and AANP Otolaryngology SPG.
- Advertised all events through Veterans Affairs and AANP Otolaryngology SPG.

Recommendations

- Budget: Create a committee to identify and write educational grants.
- Activities: Develop a mentorship program
 - Create more opportunities for hands-on educational events.
- Journal: Continue to solicit members and advertise for manuscript submissions.
 - Assign a dedicated journal editor.
- Strategic Plan: Identify areas within the US and work towards getting new members in those areas.

It has been a pleasure serving as SOHN President for 2024. I am proud of the accomplishments of the organization to enhance the needs of the members. I look forward to identifying more opportunities to provide hands-on skills and educational events throughout the year, as well as growing membership within SOHN.

Vinciya Pandian, PhD, MBA, RN, ACNP-BC, FCCM, FAANP, FAAN, FFMRC SI – Immediate Past President

Major Activities

- Helped to secure space at the Turner Auditorium and coordinated the tracheostomy skills lab in the Johns Hopkins Simulation Lab.
- Secured the keynote speaker for SOHN's 48th Annual Congress and Educational Symposium in Baltimore.
- Contributed to updating the strategic plan for 2025.
- Attended the Budget and Finance Committee meetings.
- Served as the interim president for the Maryland/District of Columbia (MD/DC) Chapter.
- Served on the editorial board and helped publish four issues.
- Served as the vice-chair of the Practice and Research Committee; coordinated the evidence-based practice (EBP) workshop with Drs. Mackey and Ellis.

- Worked on the standards of care for the organization alongside Drs. Colandrea and Mackey.

Meetings Attended

- SOHN's 48th Annual Congress and Educational Symposium in Baltimore.
- AAO-HNS Academy Meeting in Miami, Florida.
- Research and Practice Committee Meetings.

Publications

- Pandian, V., & DeSell, M. (2024). The role of advanced practice providers in otorhinolaryngology head and neck surgery: Results of a national survey. *ORL - Head and Neck Nursing*, 42(1), 22-29.
- Pandian, V., Sarsfield, E., & Newton, L. (2024). Exploring emotional intelligence in otorhinolaryngology head and neck nursing: A narrative review. *ORL-Head & Neck Nursing*, 42(3), 7.

- Pandian, V., & Bartholomay, K. (2024). Integrating social determinants of health into otorhinolaryngology and head and neck surgery care: A path to inclusive nursing practice for LGBTQ+ patients. *ORL-Head & Neck Nursing*, 42(3), 8.
- Kim, C., & Pandian, V. (2024). Navigating survivorship in otorhinolaryngology: ICU care and social determinants of health in postoperative OHNS patients. *ORL-Head & Neck Nursing*, 42(3), 26.
- Moser, C., Budhatoki, C., Haut, E. R., Brenner, M. J., & Pandian, V. (2024). Global predictors of tracheostomy-related pressure injury during COVID-19: Research protocol. *ORL-Head & Neck Nursing*, 42(2), 19-28.
- Pandian, V., Cherukuri, S. P. S., Koneru, M., Karne, V., Tajrishi, F. Z., Aloori, S., Kota, P., Dinglas, V., Colantuoni, E., Akst, L., Hillel, A. T., Needham, D. M., & Brodsky, M. B. (2024). Post-extubation

assessment of laryngeal symptoms and severity (PALSS) in the intensive care unit: Protocol of a prospective cohort study. *ORL - Head and Neck Nursing*, 42(1), 8-21.

- Yena, K., Barnard, P., VanAken, G., Pandian, V., & Brenner, M. (2023). Unlocking silent suffering: Addressing the otorhinolaryngologic needs of incarcerated persons through carceral health education. *ORL-Head & Neck Nursing*, 41(4), 14-22.
- Pandian, V., & Sarsfield, E. (2023). Exploring emotional intelligence in otorhinolaryngology head and neck nursing: A narrative review. *ORL-Head & Neck Nursing*, 41(3), 7-12.
- Pandian, V., & Moser, C. (2023). Global predictors of tracheostomy-related pressure injury during COVID-19: Research protocol. *ORL-Head & Neck Nursing*, 41(2), 19-28.
- Pandian, V. (2024). Innovating otorhinolaryngology head and neck nursing: A path forward. *ORL-Head & Neck Nursing*, 42(2), 6.
- Pandian, V., Mackey, W. L., & Colandrea, M. (2024). The power of belonging: Amplifying diversity, equity, and inclusion in otorhinolaryngology and head-neck nursing. *ORL - Head and Neck Nursing*, 42(1), 30-38.
- Pandian, V. (2023). Breaking the silence: Championing hearing advocacy and equity. *ORL-Head & Neck Nursing*, 41(3), 6.
- Walter, N. N. S., & Pandian, V. (2023). Improving head and neck cancer care through the role of laryngology nurse navigators: A novel approach for low-resource settings. *ORL-Head & Neck Nursing*, 41(2), 33-40.

Budget

- Served on the Finance and Committee board to advise the president on financial aspects as needed.

Strategic Plan

- Executed all tasks assigned to the Immediate Past President

Recommendations

- Budget: Develop innovative membership enhancement strategies.
 - Explore revenue-generating strategies such as fellowships.
- Activities: Continue building partnerships for new training initiatives.
- Journal: Assign a dedicated journal editor.
 - Hire an editorial assistant to streamline the publication process.
- Strategic Plan: Open SOHN School

Wendy Mackey, DNP, APRN, CORLN – Vice President

Major Activities

ORL Journal

- Member Editorial Board.
- Guest editor 41.4 issue, including article and editorial submission.
- Provided 3 feature articles for journal and 1 editorial.
- Reviewer for 16+ manuscripts.
- Supported future guest editors.
- Editorial Award Reviewer.
- Updated information on the website regarding the journal and submissions.
- All Editorial board meetings attended.

Congress

- Coordination of Comprehensive course for 2023.
- Poster Award Reviewer.
- Provided 2 posters presentation for Congress 2023
- Scoping Course Faculty
- Congress Faculty for 3 sessions.
- Attended planning meetings and assisted in various tasks.
- Coordinating Specialty focused Comprehensive course being offered at 48th congress including Pediatrics and Head and Neck Oncology.
- Preparation/coordination of 5 presentations at congress 2024.

Practice and Research Committee

- Chair for Committee.
- Panel presentation on Navigating research and quality improvement in a clinical setting at Congress 2023.
- Planning multiple research focused sessions at Congress 2024.
- Provided quarterly reports to the Update on the Committees efforts.
- Update information on the website regarding the committee.
- Assigned members to AAO Guideline and Consensus Statement Committees for SOHN participation in development and review.
- Updated Research/EBP Grant Applications and rating forms.
- Offered feedback on AAO guidelines when open for external review.
- Created an application process for Professional Opportunities- utilized for external reviewer process for sinusitis guideline.

Guideline Taskforce Committee

- Represented SOHN on AAO, GTC, and attended all meetings.
- Presented proposed topic: Update to Bell's Palsy CPG at GTC winter meeting.

Otolaryngology Scope of Practice

- Working on Scope of Practice for our profession and society along with

other SOHN leadership (meetings and scholarship).

CTSOHN Chapter

- Participation in meetings.

Other

- Supported the President in any way that I could.
- Multiple podium and poster presentations at local and national meetings.
- Chair Policy Committee- reviewed items are presented.
- Participation in Strategic planning of SOHN.
- Recruitment of students into the organizations.

Publications

- Pandian, V., Mackey, W. L., & Colandrea, M. (2024). The power of belonging: amplifying diversity, equity, and inclusion in otorhinolaryngology and head-neck nursing. *ORL - Head and Neck Nursing*, 42(1), 30-38.
- Mackey, W. L. (2023). Tympanostomy Tube Otorrhea: A call for action for antibiotic stewardship. *ORL - Head and Neck Nursing*, 41(3), 7-19.
- Accepted for publication- feature article and editorial for issue 42(4)- SOHN journal.

Strategic Plan

- Create a list of 5 nursing schools where our current SOHN members are teaching (Yale School of Nursing, University of Wisconsin, University of Pennsylvania, Quinnipiac University, Johns Hopkins).
- Reach out to 5 nursing school's key stakeholders to identify nursing students who are interested in becoming ORL nurses.
- Plan to network with members who are in teaching positions around North America and beyond and engage them in brainstorming.
- Promote opportunities for student members.
- Creation of an Academic Networking group of members in teaching positions or current students for networking.

Recommendations

- Budget: Include budget for GTC representative attendance.
- Activities: Consider SOHN Chapters

rotate monthly in hosting and offering a free virtual offering, along with sharing information about their local chapter. CE offering free to members

- Consider better ways to notify individuals of expiring CORLN.
- Promotion of CORLN certification-rotation study groups.
- Promotion of student focused activities.
- Update the Annual Board Report to incorporate SOHN and ENT-NF since so much duplication- top stays the same for both and then the bottom separates into SOHN and ENT-NF for strategic plan and recommendations.
- Meetings: Ideas to increase involvement in Practice and Research Committee.
- Journal: Continue momentum of quality submissions for journal, continuing with 4 issues per year and 4+ feature articles per issue

- Maintain a structured timeline for publication
- Increase reviewer pool
- Consider hiring admin support to help with navigation of Scholastica, flow of articles and review, supporting and streamlining the process for guest editors
- Develop of guide for guest editors to follow- step by step
- Offer a new author mentorship program to stimulate ideas and foster member skills in publication- possibly partner with qualified SOHN mentor
- Strategic plan: Creation of an Academic Networking group of members in teaching positions or current students for networking.

Lucille Kingston, MS, RN, PNP, CORLN – Secretary

Major Activities

- Actively participate, recorded and submitted meetings from SOHN meeting, including MWBM =
- Attended and participated in the Education Committee Meet
- Attended and participated in Nominating Committee Meeting
- Reviewed applicants for literary awards
- Reviewed applicants for Scholarship awards

- Attended Awards Committee Meeting

Meetings Attended

- SOHN's 47th Annual Congress.
- SOHN quarterly board meetings.
- Pediatric SIG meetings.
- Budget and Finance Committee meetings.
- Scholarship and Awards Committee meetings.
- Nominating Committee meetings.

Strategic Plan:

- Budget: Recorded and submitted minutes from all SOHN meetings to be distributed
- Fulfilled responsibilities for Nomination and Scholarship and Award Committee

Lisa Lever, BSN, RN, CORLN – Treasurer/Chapter Coordinator

Major Activities

- Held meetings with nurses who expressed interest in starting a new SOHN Chapter.
- Facilitated 4 Chapter President Meetings.
- Worked with the board to develop the 2024 SOHN budget

Meetings Attended

- Chapter President's meeting
- SOHN Board meetings
- Budget and Finance Committee

meetings.

- Attended SOHN Congress.
- Membership Enhancement Committee meetings.

Strategic Plan

- Assisted the board with the creation of a realistic budget for 2024 and have kept the organization on track financially.
- Worked with the Membership Enhancement Committee to increase the membership of SOHN.

Recommendations

- Budget: Continue to maintain a balanced budget.
- Activities: Encourage the formation of a virtual SOHN Chapter or a chapter on the west coast of the United States.
- Strategic Plan: Increase the number of corporate donors/sponsors

Elizabeth Gould, MSN, FNP, CORLN – Board of Directors

Major Activities

- Tracheostomy Modules

Meetings Attended

- SOHN Board meetings

Strategic Plan

- Worked toward finalizing the tracheostomy modules.
-

Sarah Holdsworth, MSN, ANP-BC, CORLN – Board of Directors

Major Activities

- Presented at the Advanced Practice Provider (APP) CME rounds 9/2024.
- Presented at Mattox Lectureship as part of the Department of Otolaryngology at Emory.
- Precepted new APP to otology department.
- Faculty member for Otology Skills lab.

Meetings Attended

- SOHN Board meetings.
- SOHN Congress.

Budget

- Worked with SOHN Board to discuss budget for hands-on skills.

Strategic Plan

- Helped to develop otology skills lab to increase otology education focus for Congress.
- Reached out to vendors to secure sponsorship for Congress.

Recommendations

- Budget: Continue to budget appropriately with skills labs.

- Activities: Continue to work on the addition of skills labs and increasing networking capabilities.
 - Meetings: Continue to work on meetings with local chapters and increase membership.
 - Journal: Recommend continuation of the subtypes/compartimentalized journal publications.
 - Strategic plan: Continue to work on 2025 goals.
-

Martha Ryan, MS, FNP-C – Board of Directors

Major Activities

- Coordinated and Hosted Atlanta Chapter CME Event on 5/18/24 including a planning meeting on 4/11/24.
- Assisted in reviewing education material for Tracheostomy modules in SOHN school .
- Served as board liaison to the Social Media Committee, planning social media posts highlighting SOHN events.

Meetings Attended

- Atlanta Chapter CME Event on 5/18/2024
- American Head & Neck Society International Meeting 7/7-7/11/2023
- Board Meetings attended.
- Social Media Committee Meetings.
- Chapter Presidents Meeting.
- Atlanta Chapter Journal Club 2/18

Publications

- 2 Poster Presentations- American Head & Neck Society International Meeting 7/7-7/11/2023.

- *Development of a Treatment Timeliness Dashboard.*
- *Advanced Practice Provider Utilization in a Head & Neck Surgical Oncology Practice.*

Strategic Report

- Increased membership in SOHN at the chapter and national level with the Atlanta CME offering
- Reached out to local large healthcare systems and Otolaryngology leadership contacts regarding SOHN
- Proposed and approved reimbursement for Emory RNs joining SOHN
- Actively on social media committee for proposed marketing posts

Recommendations

- Budget: Recruit additional corporate sponsorships.
- Activities: Continue to reach out to local hospital organizations and larger private practices for membership recruitment.

- Coordinate volunteer activity for chapters to advertise
- Meetings: Continue promotion of local and national CME events.
 - Consider funding the national organization with smaller local meetings.
- Journal: Offer membership discounts to authors who submit articles for membership.
- Strategic Plan: Continue focus on membership enhancement and attendance at CME events. (First time attendance discount?)
- Expansion of hands-on courses or local hands-on courses
- Realign committees and set targetable deliverables for the year which are presented at quarterly board meetings.

Regina Kahnert, MSN, APRN-CNP – Board of Directors

Major Activities

- Coordinated SIG leaders to present CME activities at least two times this year.
- Assisted SIG leaders where necessary and acted as a liaison between the Education Committee and Executive Director.

Meetings Attended

- SOHN Board meetings

- SOHN Congress Planning Committee meetings

Budget

- Attended budget meetings.

Strategic plan report

- Encouraged participation in online SIG groups
- I encouraged SOHN membership with

nurses I communicate with daily or meet in other meetings.

Recommendations

- Budget: obtain more vendor sponsorship for Congress or increase fee.
- Activities: Replay some of the recorded meetings from Congress or Spring Seminar for SIG meetings.

Karen Ulmer, MSN, RN, CORLN – Accredited Provider Program Director

Major Activities

- Drafted revisions to SOHN education paperwork per ANCC recommendations.
- Submitted 2023 NARS report to ANCC.
- Worked with Affinity to update the "Nurse Planners" resource page on the SOHN website.
- Reviewed/revised submitted SIG and chapter education forms; communicated with local nurse planners as indicated.
- Reviewed and revised submitted education forms for Congress and Spring Seminar to ensure compliance with ANCC criteria.
- Reviewed/revised SOHN Speaker Guidelines for Congress and Spring Seminar Series.
- Worked with planning committee and Affinity to provide content for Congress brochure.
- Drafted Accredited Provider Planning Template for both Spring Seminar and Congress.
- Created evaluations for both Spring Seminar and Congress.
- Disseminated results of Congress and Spring Seminar evaluations to NEC, planning committees, and SOHN board.
- Drafted 2023 SOHN Provider Unit Survey; sent to SOHN officers, board and committee chairs by Affinity.
- Participated in the ANCC "Beyond the Basics" education webinar.
- Participated in the "live" interactive instructional webinar for the revised

NARS reporting form.

- Provided feedback to ANCC on proposed/upcoming updates to the ANCC self-study criteria.
- Co-presented: Management of Dysphagia in the Head & Neck Cancer Patient: The AAO-HNS Expert Consensus Statement at Spring Seminar.

Meetings Attended

- Attended SOHN and ENT-NF board meetings as scheduled.
- Chaired NEC committee meetings; sent meeting minutes to NEC committee members.
- Participated in Congress planning committee meetings.
- Participated in Spring Seminar planning meetings.
- Attended SOHN 47th Annual Congress, Nashville, TN.
- Attended MD/DC Spring into Practice: New Trends in ORL Nursing conference.
- Attended SOHN 38th Annual Spring Seminar.
- Attended SOHN Practice and Research committee meetings.
- Attended MD/DC SOHN chapter meetings.

Budget

- Requested \$800/year to enable both APPD and Educational Coordinator to attend ANCC continuing education re: ANCC criteria (required for APPD under new self-study criteria)

Strategic Plan

- Worked with SOHN officers and board, Affinity Strategies, Congress Planning Committee to present asynchronous hybrid annual Congress in Nashville, TN.
- Worked with SIG coordinator/SIG leaders to enable SIGs to provide CNE credit for participation in virtual SIG meetings.
- Identified speaker who gave presentations on quality improvement and research, including information of grant writing, for Congress 2023.
- SOHN School modules, progressing but not yet ready to publish.

Recommendations

- Budget Request \$800/year to enable both APPD and EC to attend ANCC continuing education re: ANCC criteria (required for APPD under new self-study criteria).
 - Consider soliciting grant to allow SOHN to purchase manikins that can be used with hands-on courses
 - Grant or alternative funding source to solicit medical illustrator to create images SOHN can use in presentations
- Meetings: Request consideration be given to NEC Spring Seminar and Congress Planning committee meetings when planning the upcoming year's SOHN calendar

Sharon Jamison, VR-RN, BSN, CORLN(E) – Education Coordinator

Major Activities

- 2023 SOHN Congress and Educational Symposium.
- 2024 SOHN Spring Seminar.
- Preparations for 2024 Congress & Educational Symposium including agenda & worksheet creation, contacts with speakers.

Meetings Attended

- SOHN Board Meetings
- All Congress Planning Committee meetings in 2023, Spring Seminar Planning meetings in 2024.
- Three meetings with the University of Miami Nursing Department.
- Numerous Trach Module Task Force meetings in 2023 and 2024.

Publications

- Authored an article for the ORL H/N Journal- topic is the Opioid Crisis in

America- for publication in the 4th Quarter issue.

Budget

- As per financial report 2023- only expenditure for July 2023- Jan 2024 was for 4- night hotel accommodations in Nashville, TN.
- Jan- July 2024: purchased Calendly software package for scheduling Spring Seminar and SOHN Congress recording sessions- \$127.92.

Strategic Plan

- Successful asynchronous 2023 Congress
- Successful virtual Spring Seminar
- Much progress was made with trach modules- last leg to finality: recording. Planned to have trach modules ready for viewing by September, however, was awaiting final approval of slides' copyrights & permissions from task force.

They should be ready with four modules by the end of year.

Recommendations

- Budget: Outline specific amount allotted yearly for Education Committee. Decisions should be made re: purchase of equipment for on- site skills labs.
- Activities: Consider a mentoring process for future recording activities.
- Meetings: Assess the SIG meetings for 2025. How many are we anticipating? Are they educational?
- Strategic Plan: Anticipate extension of the strategic plan past 2025.

Bryan Facione, MS, ACNP-BC, CORLN – Chair Health Policy and Advocacy Committee

Major Activities

- Conducted quarterly up to bimonthly committee meetings.
- Authored articles and recruited authors for the ORL Journal highlights from the health section.
- Educated the general membership on national trends and policy issues related to ORL nursing through journal articles and update write ups.

Meetings Attended

- Attended editorial board meetings.
- Attended and conducted HCPOA meetings.
- Attended midwinter board meeting.

Publications

- Medicaid Unwinding in ORL Issue 1 2024

- Current National Issues and Trends in Health Care Policy and Advocacy in ORL Issue 3, 2024
- State Health Policy Updates 2024 in ORL Issue 4, 2024

Strategic Plan

- Recruited and advocated for SOHN members and promoted SOHN educational offerings and conferences at local and national meetings not only in role as HCPA Chair, but also as local chapter president and VA SIG leader.
- Unable to find a co-chair to train/mentor with the goal to take over chair position in 2026.

Recommendations

- Budget: Recommend a stipend to join ANA or attend ANA legislative session annually in June.

- Activities: Real-time advocacy opportunities (e.g. emails, social media, for time sensitive requests. Writing congress people)
- Meetings: Make HCPA committee meeting quarterly, including the congress meeting.
- Journal: Continue Highlights from the Hill, continue to have diverse authors, Continue State Highlights once a year.
- Strategic Plan: Still a challenge to get participation in committee meetings. I will be completing my final year as chair in 2025. SOHN will need to find a new chair to lead the committee for 2026.

Lisa Gagnon, MS, APRN, CPNP – Chair Membership Enhancement Committee

Major Activities

- Membership Committee Chair-coordinated all 2024 Meetings.
- President: CT SOHN -Coordinated all meetings: 11/29/23, 4/17/24 & 5/15/24.
- Lectured at Spring Meeting on Congress Meeting 9/2023- Pediatric Persistent OSA.

Meetings Attended

- SOHN Board Meetings 9/28/23, 11/6/23, 1/20/24, 4/9/24, 7/9/24.
- SOHN Congress- September 2023 & Virtual Spring Meeting (Pediatric Day) 2024.
- Membership Committee 2/22/24, 4/25/24, 6/20/24, 8/29/24.
- CT SOHN Meetings Nov 2023, April and May 2024.
- Chapter President meetings 7/20/23, 1/25/24, 4/18/24.
- NEC- attended one.
- Pediatric SIG & APN SIG

Publications

- Persistent OSA in the Pediatric Patient: Evidence Based Approach to Diagnosis and Management Accepted ***To be published in Pediatric Journal Edition, 2024.

Strategic Plan

- Membership Growth goal of 5% for 2024 was met.
- Lapsed members- worked with Affinity Strategies who led the text and email campaign as well as Chapter Presidents to reach out to their own lapsed members.
- Distribution of members by state completed as well as international membership.

- Membership committee discussed international membership informally.
- Plan to continue with strategic plans such as targeting major institutions in each state to connect with leadership for membership recruitment; increasing international SOHN members and reaching out to international organizations to advertise SOHN.

Recommendations

- Budget: Continue to secure/increase income with corporate sponsorship.
 - SOHN Profit from Educational Modules, publications, apparel- Consider a higher end item like high quality quarter zip with simple SOHN logo, Yoga pants, something people will buy/wear.
- Activities: Continue our social media presence and consider casting more awareness of SOHN across other professional organizations, advertising if we can. Individually, we can use linked in or other social avenues to get the word out about SOHN. We can consider this at a state level at State ENT society meetings for those who have that.
 - Increasing awareness in our own workplace networks- hospitals, etc.
 - Continue to encourage chapter meetings to invite non- SOHN members (can pay for the educ event if now charging) as well as other SOHN members if offering virtually.
 - For Congress- outline the bonus activities when you release the program i.e. Presidential Reception - Details of this and for networking sessions to increase interest of members attending the meeting.

- Meetings: Would be great if we can be in person for spring and fall conferences.
- Journal: Goal to continue to produce high quality articles and increase professional recognition of our journal.
- Strategic Plan: We will need to continue to focus on membership growth. I believe there are so many potential members out there that can learn about SOHN and join. We also have a goal to increase international membership - we can work to involve international members to speak or become more involved with our virtual meeting and events.
 - It is great that we are working on building relationships with AAO. With their support we might be able to increase our membership. We can work with ASPO & SENTAC as well- need to identify the best contacts/ links to these organizations.
 - Corporate sponsorship is important and vital to our financial stability- we will need to continue to acquire this.
 - Building more modules and potential money generating educational tools would be great for revenue. If we need funding- apply for grants (outside of SOHN) to get this done.
 - SOHN Merchandise redesign and market the merchandise.

Carol Maragos, MSN, ACNP-BC, CORLN – Nominating Committee Chair

Major Activities

- Developed 2024 ballot that had candidates for all 8 open positions.
- Attended and ran 4 Nominating Committee meetings and 1 board meeting.

Strategic plan

- Able to fill all open positions with quality candidates

Recommendations

- Activities: Continue to advertise on the SOHN site and social media for

volunteers to run for office and reminder to vote.

- Meetings: Continue with 4 committee meetings

Amy Ashburn, DNP, FNP-BC, CORLN – Chair Congress Planning Committee

SOHN Educational Attendance

- Attended SOHN Pediatric Spring Seminar Series 2024
- Attending SOHN 48th Annual Congress and Education Symposium

Board Meetings

- Attended the Midwinter Board Meeting 01/2024

Congress Planning Committee

- Chair for SOHN 48th Annual Congress and Education Symposium in Baltimore, MD
- Locating venue

- Assist with planning events, presentations, skills labs, and working with Affinity Strategies
- Scheduling and attending planning committee meetings

Education Committee

- Attended education committee meetings throughout the year
- Assisted with obtaining presenters for Spring Meeting 2024 and Annual Conference 2024

Education Action List

- Presenting a case study for SOHN

48th Annual Congress and Education Symposium

- I peer-reviewed an article for the SOHN journal
- Assisted in forming Otology, Epistaxis, and Tracheostomy skills lab for Congress

Plans and Recommendations

- Enlist more exhibitors and sponsorships for congress
- Plan venues and sponsorship further in advance
- Request return of sponsors utilized in current Congress skills labs

2024 ENT-NF Board Reports

Maria Colandrea, DNP, NP-C, CORLN, FAANP, FFMRC SI – President



Major Activities

- Prepare for quarterly and ad hoc board meetings (agendas, financial reports, etc.)
- Wrote up ENT-NF updates in Update.
- Review and approve financial contracts.
- Reviewed and updated the ENT-NF administrative policy manual.
- Reviewed and judged the literary award scholarships.
- Planned the Award Committee meetings and worked with the committee to select scholarship and lectureship winners.
- Contributed financially to the ENT-NF Foundation.
- NC SOHN Chapter, donated money to contribute to the ENT-NF Foundation raffle.
- Updated Tracheostomy Modules 1 and 2.

- Served as guest editor for the second 2023 journal edition.
- Serve as chair of the editorial board.
- Serve as a peer reviewer and mentor for manuscripts.
- Led the honor a nurse campaign during May.
- Sent thank you notes to ENT-NF donors.

Budget

- Met with executive director and Budget and Finance Committee to review budget.
- Review budget at every board meeting.
- Worked with Affinity Strategies to get lectureship money in high interest CD.

Strategic Plan

- Reached out to 3 organizations for donations
- Maximized honor a nurse campaign.
- Was not able to obtain educational

grants that paid out money to ENT-NF or follow through with Affinity Strategies putting lectureship monies in high-interest CD account.

Recommendations

- Budget: Need to figure out how to secure educational grants and financial support for lectureships, scholarships, etc.
 - Follow up on Affinity Strategies placing lectureship monies in high interest CDs.
 - Through increased revenue with above, provide financial support for Affinity Strategies contract.
 - Increase budget for Journal to support copy editor.
- Journal: Secure copy editor
 - Gain status of high-impact journal.
- Strategic plan: Optimize financial support from corporations.

Wendy Mackey, DNP, APRN, CORLN – Vice President

Major Activities

- Member ORL Journal Editorial Board
 - Encouraged and mentored members in journal submissions
 - Guest editor 41.4 issue, including article and editorial submission
 - Reviewer for 16+ manuscripts
 - Supported future guest editors

- Editorial Award Reviewer
- Updated information on the website regarding the journal and submissions
- Attended all Editorial board meetings
- Appointed and supported Poster Coordinator

- Poster Award Reviewer
- Provided 2 posters presentation for Congress 2023
- Robust focus on increasing poster participation in Congress 2024
- Chair for Practice and Research Committee
 - Panel presentation on Navigating

research and quality improvement in a clinical setting at Congress 2023

- Supporting and planning multiple research focused sessions at Congress 2024, highlighting member innovation as well as how to sessions
- Provided quarterly reports to the Update on the Committees efforts
- Updated information on the website regarding the committee
- Updated Research/EBP Grant Applications and rating forms
- Created an application process for Professional Opportunities- utilized for external reviewer process for sinusitis guideline
- Assigned members to AAO Guideline and Consensus Statement Committees for SOHN participation in development and review, and endorsed new CGS
- Offered feedback on AAO guidelines when open for external review
- Promotion of Awards and Scholarships available to members
- Represented SOHN on AAO Guideline Taskforce Committee, and attended all meetings
 - Presented proposed topic: Update to Bell's palsy CPG at GTC winter meeting
 - Preparing guideline presentation and panel for Congress 2024

Other

- Supported the President in any way that I could
- Chair Policy Committee- reviewed items as required for update
- Participation in Strategic planning of ENT-NF

Strategic Plan:

- Advertised information about research grants through Practice and Research meetings, mentor members to submit an application, ORL-Head and Neck Nursing, E-News, Update, social media and websites

- Encourage members to disseminate research findings at the quarterly Practice and Research Committee meetings, ORL-Head and Neck Nursing, E-News, Update, social media, and website
- Update and revise, EBP grant Application Forms, and EBP Grant Rating Forms
- Advertise information about research grants through Practice and Research meetings, mentor members to apply, ORL-Head and Neck Nursing, E-News, Update, social media and website
- Identify one winner for the EBP poster and disseminate
-
- Encourage members to disseminate EBP findings at the quarterly Practice and Research Committee meetings, ORL journal, E-News, Update, social media, and website
- Chair will attend AAO-HNSF GTF meetings twice a year as SOHN representative and identify SOHN requirements
- Encourage SOHN members to volunteer and submit names for Expert Consensus Statement and Clinical Practice Guideline development and update panels and as representatives for external peer review- presenting session at congress
- Recognize SOHN members who have volunteered for ECS/CPG in ORL-Head and Neck Nursing, E-News, Update, website, and social media- need to do a better job at this
- Invite SOHN volunteers to disseminate their work at the annual spring meeting or congress and publish them in ORL-Head and Neck Nursing journal upon completion of their tasks with approval from AAO-HNSF
- Identify one winner for the QI poster and disseminate
- Recognize SOHN members who have volunteered for ECS/CPG in ORL-Head and Neck Nursing, E-News, Update, website, and social media- plan to increase this next year

Recommendations

- Budget: Budget for travel Guideline Taskforce Committee
- Activities:
 - Plan for multiple PRC sessions at congress 2025
 - Continued active participation in GTC
 - Use new system for Created an application process for Professional Opportunities- utilized for external reviewer process for sinusitis guideline
 - Increased promotion of members who have done projects
 - Highlight member involvement in guidelines and consensus statements
 - Increase social media presence
 - Complete Research handbook update
 - Continue to encourage poster submission to congress
 - Add Practice and Research Committee to the SOHN application and renewal form to create a working list of those interested and send invite with zoom link to calendar
 - Active communication about meetings to increase participation at meetings
- Continued dissemination of meeting outcomes in Update publication
- Journal: Continue to mentor authors, solicit articles and encourage submissions within journal
- Strategic plan: Continue work within Strategic Plan as noted through activities
 - Find ways to increase engagement and participation at meetings
 - Appoint a Social Media Liaison for Practice and Research Committee,

Lucille Kingston, MS, RN, PNP, CORLN – Secretary

Major Activities

- Actively participate, recorded, and submitted meetings from ENT-NF meetings.
- Reviewed applicants for literary awards.
- Reviewed applicants for Scholarship awards.

- Attended Awards Committee Meeting.
- SOHN 47th Annual Congress.

Strategic plan

- Recorded and submitted minutes for reviewed.
- Fulfilled responsibilities to Nominating and Awards Committee.

Recommendations

- Activities: Finding new ways to help raise funds for the ENT-NF to help ensure financial stability.
- Journal: Critical look at budgeting and finding an assistant that can support SOHN leaders in moving the journal forward.

Lisa Lever, BSN, RN, CORLN – Treasurer

Major Activities

- Assisted with the Raffle Fund Raiser at the 2023 Congress.
- Facilitated 3 Chapter President meetings over the past year.
- Involved in developing the 2024 budget for ENT-NF.
- Attended ENT-NF Board meetings as

scheduled from July 2023-June 2024 including both virtual meetings and in person at Congress.

- Attended additional budget meetings as scheduled

Strategic Plan

- Worked with the board to develop a realistic budget for 2024 and have been

able to keep the organization on track financially.

Recommendations:

- Strategic plan: continue to increase number of corporate donors.

Hope Andresen, RN, CORLN (E) – Board of Directors/Development Coordinator

Major Activities

- Attended all ENT-NF board meetings
- Attended Congress meeting

- Worked with Mary Klein and Lisa Lever on review of strategic plan.
- Sent "call for donations" to membership for ENT-NF.

- Coordinated ENT-NF raffle items at Congress and oversaw the raffle.

Sharon Jamison, VR-RN, BSN, CORLN(E) – Board of Directors/Education Coordinator

Major Activities

- Liaison to the Awards Committee
 - Collected eligible articles published in the ORL H/N Journal
 - Redacted articles & disseminated to Awards Committee members with
 - scoring sheets for Literary & First Author Awards
 - Received scoring sheets & calculated results
 - Announced award winners to the Awards Committee

Strategic plan

- Discussed the possibility of sponsorship/ lectureship funding to honor Barb Sigler with SOHN member with close connections at Pittsburgh.
- Worked with three SOHN members to bring Tracheostomy/ Laryngectomy Learning Modules to final stages.
- Sponsorship/lectureship activity is still uncertain.
- Modules awaiting final recording and slide approval.

Recommendations

- Activities: Request discussion regarding journal article review process. Concern that process must be unbiased.
- Strategic plan: Must be revised to include activities after 2025. Suggest an ENT-NF meeting specific for strategic plan update

Cindy Dawson, MAN, RN, CORLN, FAAN – Board of Directors

Major Activities

- Offered suggestions for Media review and offered to review for Journal.

- Worked diligently on reviving Heartland Chapter including membership and certification options since Magnet does not acknowledge CORLN on the

current website for organizational reimbursement.

- Attended ENT-NF as able.

Karen Ulmer, MSN, RN, CORLN – Accredited Provider Program Director

Major Activities

- Drafted revisions to SOHN education paperwork per ANCC recommendations
- Submitted 2023 NARS report to ANCC
- Worked with Affinity to update the "Nurse Planners" resource page on the SOHN website
- Reviewed/revise submitted SIG and chapter education forms; communicated with local nurse planners as indicated
- Reviewed and revised submitted education forms for Congress and Spring Seminar to ensure compliance with ANCC criteria
- Reviewed/revise SOHN Speaker Guidelines for Congress and Spring Seminar Series
- Worked with planning committee and Affinity to provide content for Congress brochure
- Drafted Accredited Provider Planning Template for both Spring Seminar and Congress
- Created evaluations for both Spring Seminar and Congress
- Disseminated results of Congress and Spring Seminar evaluations to NEC, planning committees, and SOHN board
- Drafted 2023 SOHN Provider Unit Survey; sent to SOHN officers, board and committee chairs by Affinity
- Participated in the ANCC "Beyond the Basics" education webinar

- Participated in the "live" interactive instructional webinar for the revised NARS reporting form
- Provided feedback to ANCC on proposed/upcoming updates to the ANCC self-study criteria
- Attended SOHN and ENT-NF board meetings as scheduled
- Chaired NEC committee meetings; sent meeting minutes to NEC committee members
- Participated in Congress planning committee meetings
- Participated in Spring Seminar planning meetings
- Attended SOHN 47th Annual Congress, Nashville, TN
- Attended MD/DC Spring into Practice: New Trends in ORL Nursing conference
- Attended SOHN 38th Annual Spring Seminar
- Attended SOHN Practice and Research committee meetings
- Attended MD/DC SOHN chapter meetings

Budget

- Request \$800/year to enable both APPD and EC to attend ANCC continuing education re: ANCC criteria (required for APPD under new self-study criteria)

Strategic plan

- Worked with SOHN officers and board, Affinity Strategies, Congress Planning

- Committee to present asynchronous hybrid annual Congress in Nashville, TN
- Worked with SIG coordinator/SIG leaders to enable SIGs to provide CNE credit for participation in virtual SIG meetings
- Identified speaker who gave presentation on quality improvement and research, including information of grant writing, for Congress 2023

Recommendations

- Budget: Request \$800/year to enable both APPD and EC to attend ANCC continuing education re: ANCC criteria (required for APPD under new self-study criteria)
 - Consider soliciting grant to allow SOHN to purchase manikins that can be used with hands-on courses
 - Grant or alternative funding source to solicit medical illustrator to create images SOHN can use in presentations
- Meetings: Request consideration be given to NEC Spring Seminar and Congress Planning committee meetings when planning the upcoming year's SOHN calendar

Welcome New SOHN Members

Alisha Ohlert Iowa
Amy Meadors Virginia
Anne Fisher Oklahoma
Annette Wilk Illinois
Charlene Ray Kentucky
Che Azunie Che Abdullah .. Malaysia
Chelsea Tometz Iowa
Christina Navin Maryland
Colleen Miller Maryland
Dave Amarasena New York
Emily Tracy Ohio
Erin Cox Iowa
Eugenia Liacopulos Massachusetts
Heidi Lansden Florida
Janet Luu California

Jenny Trana Iowa
Jessica Gassner Wisconsin
Jessica Stout Kentucky
Jessica Brandenburg Ohio
Karina Copeland Iowa
Katherine Willingham Tennessee
Kathlyne Purrini New York
Katie Kopf Iowa
Kelly Treffinger North Carolina
Kimberly Noyes New Hampshire
Kimberly Schneider Virginia
Krysteen Tommins New Jersey
Laura Smith Colorado
Lisa Koopman Iowa
Maleigha Dallege Iowa

Mary-Elizabeth Vanderpost Montana
Mindy Lingel Iowa
Nakisa Garris Texas
Nicole Green Iowa
Olivia Murphy Iowa
Paul Bradford Iowa
Rajy Francis Virginia
Raymond Edquid Ohio
Savannah Ward North Carolina
Shelby Cassidy Iowa
Stephanie Hotz Iowa
Tammie Brickhouse Georgia
Tina Hergett Oregon
Torey Smith-Keck Iowa

Editorial Board Updates

The ORL Head and Neck Nursing Journal is SOHN's official peer-reviewed journal specific to ORL nursing. I am excited to announce that Dr. Vinciya Pandian accepted a new role as Editor and Chief of the journal. Thank you, Vinciya, for your unwavering support for the journal. Our sights are set high and one of our goals is to become re-indexed in Pub Med. In 2025, we will continue to have Guest Editors.

- Journal 43(1): Theme- Head and Neck Cancer
 - Guest Editor: Vinciya Pandian
- Journal 43(2): Theme-Otology and Neurotology
 - Guest Editor: Kris Esthemier
- Journal 43(3): Theme- The Importance of the Interprofessional Community
 - Guest Editor: Erin Sarsfield
- Journal 43(4): Theme-Pediatrics
 - Guest Editor: Wendy Mackey

Call for Manuscripts for the SECOND issue of ORL – Head and Neck Nursing Journal in 2025 Theme: Otology and Neurotology

Special thank you to our editorial team:

- Maria Colandrea, DNP, NP-C, CORLN, FAANP, FFMRCIS
- Cindy Dawson, MSN, RN, CORLN, FAAN
- Kris Estheimer, BSN, RN, CORLN
- Bryan Facione, MS, ACNP-BC, CORLN
- Wendy Lord Mackey, DNP, APRN-BC, CORLN
- Laurie Newton, DNP, CNP-PC/AC
- Marci Nilsen, PhD, RN
- Vinciya Pandian, PhD, MBA, ACNP-BC, FCCM, FAANP, FAAN, FFMRCIS
- Erin Sarsfield, MSN, RN

Call For Manuscript Submissions:

We are thrilled to invite you to contribute to the vibrant and critical field of Otology

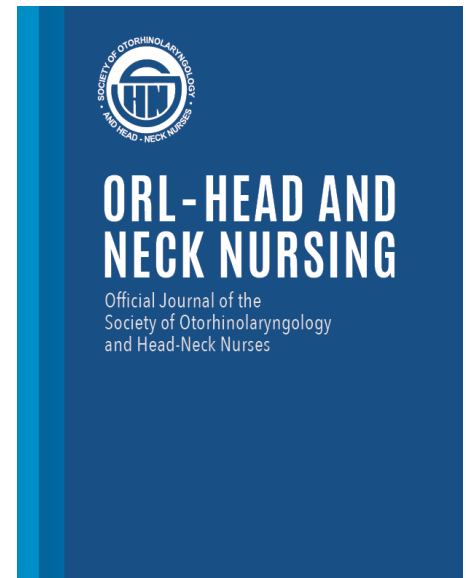
and Neurotology for the second issue of the ORL-Head and Neck Nursing Journal in 2025. This is your chance to help shape the future of healthcare in ear and skull base conditions related to hearing and balance. Why Otology and Neurotology? Both specialties play a pivotal role in advancing our understanding of complex auditory and vestibular systems, which significantly impact human communication, balance, and daily living. These specialties address skull-based lesions such as vestibular schwannomas and meningiomas, as well as glomus jugular tumors. They also include Cochlear implants, stapedectomy, and a range of tympanomastoidectomies and aural atresia surgeries. Research and insights in these fields not only lead to innovative treatments and interventions but also improve the quality of life for patients across the globe dealing with hearing and balance disorders.

Scope of the Call:

We are seeking submissions that reflect original research, insightful reviews, compelling case studies, and impactful quality improvement projects within Otology and Neurotology. Whether you are a seasoned researcher or new to this writing manuscripts, we encourage you to contribute. If you're looking for guidance, we're excited to offer mentorship opportunities to support your successful participation.

Submission Guidelines:

- Ensure your manuscripts align with the standards set forth by the ORL – Head and Neck Nursing Journal and Equator Network.
- We welcome various manuscript types including original research, systematic reviews, meta-analyses, case studies, and perspectives.
- Please submit your work via the



designated SUBMISSION LINK: <https://orl-headandnecknursing.scholasticahq.com/for-authors>.

Review and Publication Process:

- Each submission will undergo a peer-review by experts in the field.
- Accepted papers will be published in April 2025, reaching an international community of healthcare professionals, researchers, and educators

This is more than a call for papers; it's a call to be at the forefront of a field that bridges neuroscience, nursing, and patient care. We eagerly await your contributions that push boundaries and foster significant advancements.

For further inquiries or to discuss your submission, please don't hesitate to contact me at kris.estheimer@hsc.utah.edu.

Updates from the ENT-NF Foundation

Thank You to Our Ear, Nose, and Throat Foundation Contributors!



Legacy – Donations of \$20,000 – \$29,999

Hope Andresen
Gerald Healy, MD
(Children's Hosp.
Medical Center ORL
Foundation-Boston)
Kimberly Pollock

Fellow – Donations of \$10,000 – \$19,999

Mary Klein
Arnie & Linda Schuring
NCBOHN

Diamond – Donations of \$5,000 – \$9,999

Anne Bigelow
Penelope Fisher
Margie Hickey
Dr. Richard Holt
Ann Luther
Dr. And Cynthia Marby
Kari McConnell
Ann McKennis
Sandra Schwartz
Atlanta Chapter
Chicago Chapter
Wisconsin Chapter

Ruby – Donations of \$1,000 – \$4,999

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Sapphire – Donations of \$500 – \$999

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Amethyst – Donations of \$100 – \$499

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Durham VA ENT Clinic
ENT Associates Houston
Grand Rapids Chapter
Greater Boston Chapter
Great Cleveland
Chapter North Carolina
Chapter OR Nurses of
CHOP

National Certification Board Otorhinolaryngology Head and Neck Nurses (NCBOHN) Updates



Congratulations to our New CORLNs for May 31, 2024

- Amanda Burgus
- Natasha Cuffee
- Elizabeth Frerich
- Lauren Gee

Congratulations to those who have recertified:

- Becky Andrews
- Tiffany Ellis
- Danielle Fournier

- Scott Henderson
- Melissa Loose
- Milissa Pressey
- Tyree Smith
- Kaitlin Vance

By obtaining specialty certification in ORL nursing, nurses are recognized for their specialized experience, knowledge, clinical competence, and dedication to providing excellent care for patients. Certification also benefits employers because certified nurses provide improved patient care by reducing

medical errors, lowering hospital costs, and providing efficient healthcare delivery. The next testing window has ended on October 31, 2024. Results were made available in November 2024. The application deadline is closed.

The next testing dates will not be available until January 2025. Check the [PTCNY website](#) for more information.

Sandra L. Schwartz, MS,RN,CORLN
NCBOHN Executive Director

Cristie Roush, DNP, GNP-BC, CORLN
NCBOHN President

Highlights from the 48th Annual SOHN Congress

October 17-21, 2024 – John's Hopkins University Medical Center, Baltimore, MD

SOHN and ENT Board Meeting – October 16, 2024

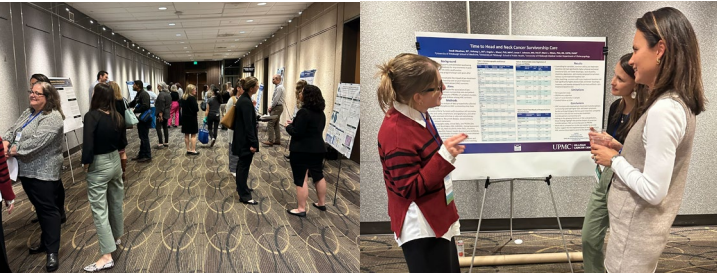
Skills Courses



President's Reception – Top Golf



Poster Presentations



ENT-NF Yoga and Raffle



Other Highlights



Special Thanks to our 2024 Congress Planning Committee



Amy Ashburn, DNP, FNP-BC, CORLN
Chair



Maria Colandrea, DNP, NP-C, CORLN, FAANP
SOHN and ENT-NF President



Marci Nilsen, PhD, RN, CHPN
Co-Chair



Wendy Mackey, DNP, APRN-BC, CORLN
SOHN and ENT-NF Vice President



Sharon Jamison, VR, RN, CORLNE
Education Coordinator



Sarah Holdsworth, MSN, ANP-BC, CORLN
SOHN Board of Directors



Karen Ulmer, MSN, RN, CORLN
Accredited Provider Program Director



Regina Kahnert, MSN, APRN-CNP
SOHN Board of Directors

Thank You To All Our Sponsors!



Awards and Lectureships



Outstanding Service Award
Margaret Hickey



Honor Award
Amy Ashburn



Honor Award
Brian Facione



Presidential Citation
Hope Andresen



Honor Award
Jennifer Spellman



Sandye Schwartz Lectureship
Kevin Sowers



Friend of SOHN
Betty Mims



Honor Award
Marc Nilson



Lois Moore-Rogers Pediatric Lectureship
Julie Ward



Literary Award
Vinciya Pandian



Honor Award
Laurie Newton



Cynthia Mabrey Otolaryngic Lectureship
Maria Colandrea



Honor Award
Tiffany Ellis



Honor Award
Sharon Jamison



Graduate Scholarship Awardee
Stephanie Kinney



Honor Award
Jose Elias



Honor Award
Lisa Gagnon

Award Winners Not Pictured

New Author Award
Brook Jaquith

Honor Award
Erin Sarsfield



Honor Award
Troy DeRose



Honor Award
Kris Estheimer

Poster Awards



Research: Developing and Implementing a Peer Mentor Program to Support Caregivers of Children with Tracheostomies
Kevin Callans



Quality Improvement: Tracheostomy Management Redesign
Karen Harris and Tamara Gillespie

Not Pictured

Evidence-Based: Standardizing Nurse Training Strategies to Improve Knowledge and Confidence Level with Advanced Airway Management
Jasper Sanchez

Outgoing Committee and Board Members



Beth Baker, Carol Maragos, Vinciya Pandian, Lucille Kingston, Sarah Holdsworth, Wendy Mackey

Chapter Awards



Small Chapter
Connecticut



Large Chapter
Maryland/DC

2024 SOHN Board



Vinciya Pandian, Lucille Kingston, Martha Ryan, Regina Kahnert, Sarah Holdsworth, Lisa Lever, Tyree Smith, Maria Colandrea, Wendy Mackey
Not Pictured: Elizabeth Gould

Incoming Board Members



Lisa Gagnon, Amy Ashburn, Tiffany Ellis, Wendy Mackey, Margaret McCasland, Kevin Callans

Outgoing Executive Officers, Board Members, and Committee Chairs

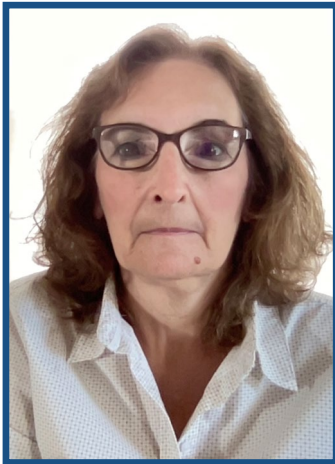
Thank you to the Outgoing Board and Committee Members. We are grateful for your unwavering support and countless hours spent leading SOHN.



Vinciya Pandian
Immediate Past President



Wendy Mackey
Vice President



Lucille Kingston
Secretary



Elizabeth Gould
Board of Directors



Sarah Holdsworth
Board of Directors



Carol Maragos
*Nominating Committee
Chair*



Beth Baker
Nominating Committee



Rebecca Cherney
Nominating Committee



Mary Klein
ENT-NF Board of Directors

Welcome to the New 2025 Board Members!



Wendy Mackey
President-Elect



Amy Ashburn
Vice President



Lisa Gagnon
Secretary



Tiffany Ellis
Board of Directors



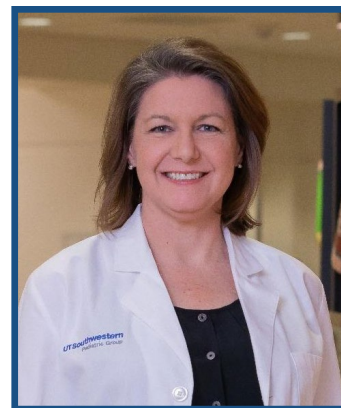
Kevin Callans
Board of Directors



Laurie Newton
Nominating Committee



Trisha Holmes
Nominating Committee



Margaret McCasland
Nominating Committee

48th Annual Business Meeting Minutes

Society of Otorhinolaryngology and Head and Neck Nurses (SOHN) and Ear, Nose, and Throat Nursing Foundation (ENT-NF) – October 21, 2024

I. Call to Order

President Colandrea called the 48th Annual Business Meeting to order at 8:07 AM EST.

II. Welcome

President Colandrea extended a warm welcome to all Officers, BODs, and members in attendance for the annual Congress meeting.

III. Introduction of Officers and Board of Directors, Roll Call

Maria Colandrea, President, Vinciya Pandian, Immediate Past President, Wendy Mackey, Vice President, Lucy Kingston, Secretary, Lisa Lever, Treasurer, Martha Ryan, Sarah Holdsworth, Tyree Smith, and Regina Kahnert, Board of Directors.

Elizabeth Gould – absent Board of Directors.

IV. Introduction of Timekeeper/Parliamentarian

President Colandrea introduced Deena Hollingsworth as the timekeeper / parliamentary for the meeting.

V. Consideration of the Rules

Roberts' Rules of Conduct will be followed for the meeting.

VI. Adoption of the Proposed Rules

Deena Hollingsworth motioned that the proposed rules of conduct be adopted for the meeting. A Motion was made by Wendy Mackey, seconded by Lisa Lever. Motion approved and passed unanimously.

VII. Credentials Report

Marissa Snell, Executive Director, presented there are 145 total members registered for the Congress meeting. There are 29 voting members in attendance at the business meeting, establishing 20% of the members being presented, satisfying the quorum requirements outlined in the bylaws.

VIII. Adoption of Credentials Report

A motion was made by Deena Hollingsworth to accept the Credentials Report, seconded by Lisa Lever, unanimously accepted, motion passed.

IX. Adoption of the Proposed Agenda

President Colandrea presented the proposed agenda. Motion made by Wendy Mackey to accept the agenda, seconded by Lisa Lever, unanimously accepted, motion passed.

X. Approval of September 2023 47th Annual Business Meeting Minutes

A motion was made by Wendy Mackey to accept the minutes of the 2023 Annual Business Meeting, seconded by Lisa Lever, unanimously approved without amendments, the motion passed.

XI. Treasurers Report

Lisa Lever presented the treasurer's report. The Society of Otolaryngology Head and Neck Nurses' checking account as of August 31st, 2024, ENT-NF Balance \$47,784.78 and SOHN Balance is \$181,533.

With no discussion a motion was made by

Wendy Mackey to accept the treasurer's report, seconded by Tyree Smith, unanimously accepted, motion passed.

XII. Officer and Committee Reports

Written reports from Officers, Board of Directors and Committee Chairs will be available to members in the December Update.

XIII. NCBOHN Report

Kris Estheimer. presented the National Certifying Board for Otorhinolaryngology and Head and Neck Nurses (NCBOHN) Annual Report.

- There were 2 test periods in 2024.
- In May, there were 4 new CORLNs and 8 recertifications.
- Currently no data yet available regarding October certifications.
- The testing dates for 2025 will be announced in January.
- NCBOHN donated \$1500.00 to ENT-NF.

XIV. ENT-NF Report

Marisa Snell provided a report on behalf of the Ear, Nose and Throat Nursing Foundation (ENT-NF).

- Total funds raised to date including Yoga and ENT-NF raffle \$7500.00.
- Money received from the Spring Seminar \$260.00 and \$600.00 from Congress
- Total donations to date \$17,950, assets in ENT-NF account \$52,497.42

XV. New Business

- 49th Annual SOHN Congress will be in Indiana, we are currently looking for a site where Congress can be held.

XVI. Presentations of Award

Jennifer Spellman presented the poster awards.

- Poster – Quality Improvement – Tracheostomy Manual Redesign, Karen Harris.
- Poster – Research – Developing and Implementing a Peer Program to Support Caregivers of Children with Tracheostomies, Kevin Callans.
- Poster Evidence Based – Standardizing Nurse Training Strategies to Improve Knowledge and Confidence Level with Advanced Airway Management, Jasper Sanchez.

Chapter Excellence Awards –

- Small Chapter Connecticut
- Large Chapter Maryland, DC

XVII. Election Results

Carol Margos, Chair of the Nominating Committee, presented the election results for the upcoming term.

- Wendy Mackey: President Elect
- Amy Ashburn: Vice President
- Lisa Gagnon: Secretary
- Board of Directors:
 - Kevin Callens
 - Tiffany Ellis
- Nominating Committee:
 - Tricia Holmes
 - Lori Newton
 - Margaret McCasland

XVIII. Installation of Officers

President Colandrea installed the SOHN's new officers

XIX. Recognition of Outgoing Board Members

President Colandrea expressed her gratitude individually to all outgoing members for their service, Wendy Mackey, Lucille Kingston, Elizabeth Gould, Sarah Holdsworth, Vinciya Pandian.

XX. Adjournment

With no further additional discussion or new business, the 48th Annual Business Meeting was adjourned at 8:46 AM EST.

SOHN / ENT NF 2024-2025 Dates & Deadlines

Friend of SOHN Award December 30, 2024
ENT-NF Lectureships.....January 31, 2025
• Cynthia Mabry Otolaryngic Allergy Lectureship
• Lois Moore-Rogers Lectureship
Chapter Excellence/Chapter Report February 1, 2025
Poster Submission May 1, 2025

Clinical Excellence Award July 1, 2025
Honor Award.....July 1, 2025
Nursing Scholarships.....July 1, 2025
Research and EBP Practice Grants.....July 1, 2025

Mark Your Calendars for Upcoming SOHN / ENT NF Events

Spring and Congress Meetings

Paid Event – All Members are Invited to Attend

ASPO Pediatric Day April 30th

Spring Seminar Series

Pediatric May 15th

Adult May 16th

49th SOHN / ENT-NF Annual Congress and Nursing Symposia..... Oct 9th–12th

Annual Business Meetings

All Members are Invited to Attend

- October 10th (Congress)

SOHN Board Meetings

Board Members and Invited Committee Chairs Only

- January 25th (MWBM)
- April 8th
- July 8th
- October 8th (Congress)

ENT-NF Board Meetings

Board Members and Invited Committee Chairs Only

- January 25th
- April 22nd
- July 22nd
- October 8th (Congress)

Chapter President's Meeting

All Chapter Presidents are Invited to Attend

- January 23rd
- April 17th
- July 10th
- October 10th (Congress)

Awards Committee Meetings

Committee Members Only

- February 6th
- April 10th
- June 12th
- August 14th

Congress Planning Committee Meetings

Committee Members Only

- January 14th
- March 18th
- May 13th
- June 17th
- August 5th
- September 2nd
- September 23rd
- October 1st

Editorial Board Meetings

Board Members Only

- February 27th
- May 29th
- August 7th
- November 13th

Health Policy and Advocacy Committee Meetings

All Members are Invited to Attend

- February 13th
- May 8th
- August 21st
- October 10th (Congress)
- December 3rd

Membership Enhancement Committee Meetings

All Members are Invited to Attend

- February 20th
- April 24th
- June 26th
- August 28th
- November 6th

National Education Committee Meetings

All Nurse Planners are Invited to Attend

- January 8th
- June 25th
- December 2nd

Nominating Committee Meetings

Committee Members Only

- January 22nd
- March 5th
- May 21st
- July 16th

Research and Practice Committee Meetings

Committee Members Only

- January 29th
- April 29th
- October 10th (Congress)
- December 11th

Special Interest Group Meetings

All Members are Invited to Attend

- | | | |
|--|--|---|
| <ul style="list-style-type: none">• Allergy – January 21st• Pediatrics – February 4th• Head and Neck – February 18th• Otolaryngology – March 11th• Perioperative – March 25th• Geriatric – April 15th | <ul style="list-style-type: none">• Perioperative – June 10th• Federal/Military – June 24th• Facial Plastics – July 15th• Advanced Practice – July 29th• Allergy – August 12th• Geriatric – August 26th | <ul style="list-style-type: none">• Head and Neck – September 9th• All SIGs (Congress) – October 10th• Head and Neck – November 25th• Otolaryngology – December 16th |
|--|--|---|

SOHN Survey on Workplace Violence

We are partnering with the Global Tracheostomy Collaborative, the Society of Physician Assistants in Otorhinolaryngology / Head & Neck Surgery (SPA-O-HNS), and otolaryngology colleagues to evaluate the forms, causes, frequency, and reporting of workplace violence (WPV), and also the impact of WPV on well-being.

This is an important initiative of American Nurses Association to protect nurses. The health policy and advocacy committee

at SOHN, led by Bryan Facione is equally interested in exploring the role of WPV in otolaryngology. We expect the survey to take about 15-20 to complete the survey. We want to invite you to participate in this survey:

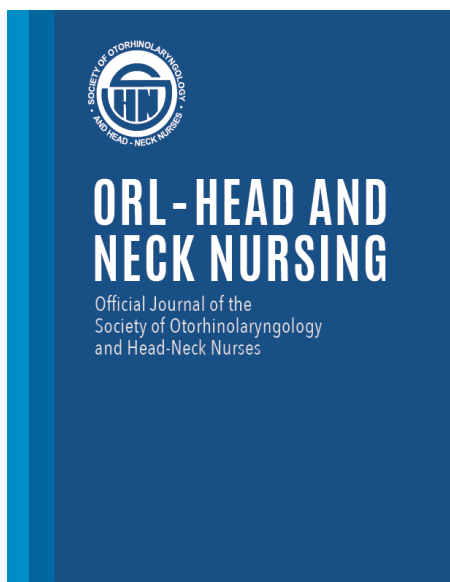
[Survey on Workplace Violence](#)

In addition, we also encourage you to invite your colleagues (nurses, physicians, advance practice providers, or anyone) in otolaryngology to participate in the survey.

We will use the results to increase awareness and suggest implications for practice. Please participate in this survey and help SOHN in taking the lead in preventing WPV at your workplace and providing safety for healthcare professionals.

Thank you,
Maria Colandrea and Vinciya Pandian

Core Curriculum for Otorhinolaryngology and Head-Neck Nursing – 3rd Edition



This text is designed to be used by ORL-HN nurses. The book provides an overview of all aspects of nursing practice for the patient with an otolaryngologic problem or abnormality. It provides a foundation of knowledge for generalist and advanced practice nurses working in every ORL-HN practice setting. In addition, it serves as a basic text for students, nurses, administrators and nurse educators.

The newest edition includes updated content, new chapters, and is accessible by electronic download only. That means minimal wait times to receive your electronic copy, easier accessibility, the ability to search for key terms and phrases, and the ability for purchasers to print out as needed.

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